

**Longboat Roadrunners Executive Meeting Minutes – Approved**  
**Wednesday July 19, 2023 – 7:30 p.m.**

**Present**

Jojo Herrera, Sadie Werner, Kathleen Thompson, George Hubbard, Bill Prest, Steve Metzger, Bert de Vries

**Regrets**

Paul Kilbank, Stephen Word

**1. Welcome, Regrets & Tom Longboat Acknowledgement (All)**

At roughly 7:30 p.m., Jojo called the meeting to order.

Jojo presented the Tom Longboat acknowledgment

As Longboat Roadrunners, we run to honor the spirit of Onondaga runner Tom Longboat; a member of the Six Nations of the Grand River, Canadian soldier, and Boston Marathon champion.

**2. Approval of Prior Minutes**

- Deferred until next meeting due to Paul being unable to attend tonight.

**3. Club Activities Updates**

**Membership Update**

- Total of 92 members split by Male 56 / Female 36
- General 42 / Student Senior Unwaged 31 / Family 19 with coaching at 20
- New members ... 15 (7 new members plus 8 spouse / family of members renewing with the 2023 family plan)

**Club Activities Updates**

**Summer Track (Bert)**

- Successful summer track on July 12 with 20+ participants plus kids for 800M / 3000M
- Henderson Brewery was a good venue so Bert suggested ordering pizza next time
- Next sessions will be July 26 for 1500M / 5000M and Aug 23 for "one hour on the track"
- Consensus to proceed with the annual club cross country on September 13 and Bert has volunteered to follow up on food arrangements

### **ParkRun & Social (Jojo)**

- Susan Stone has proposed a ParkRun (Barton Trail) and club social at her Uxbridge Lake home on July 29th
- Consensus this may be a fun event for club members so Jojo will engage with Susan
- Transportation would be informal carpooling similar to the Longboat Run at Six Nations
- Jojo will be the point of contact for member questions

### **Club Uniforms (Jojo)**

- Jojo gave an update on the progress for new club uniforms
- He and Susan continue to work with Baltic to explore different designs
- Stock looks good with a strong focus on the singlet quality and sizes seem true for both men and women
- Intent is to place a bulk order(s) during the year with members ordering directly from a new web store that is targeted for Autumn 2023
- Other apparel is also being organized (e.g., hoodies, buffs, shirts, jackets etc.)

### **Sunset Shuffle and Island Run (George)**

- Event is sold out with 300 adults / 18 kids although may add more people offline
- Permit and insurance are set with the permit due from Stacey Babb (City of TO) shortly
- Surplus of \$600 is forecast with plans to use that money to buy versatile signage for Sunset Shuffle / Island Run
  
- Registration at 1,372 is well ahead of the 979 last year at this same time
- Roughly 700 for the 10K, 461 for the 5K, 105 for the kids 1K and 106 for the kids 1M
- Duty roster is on track including school volunteers secured by Daniel LeBlanc
- George is orchestrating speaking arrangements for Tarrant Cross (New Balance) at local schools with Steve and Daniel
- Jojo has designed event flyers (promo material / volunteer info) that are being printed
- Jojo showed the shirt design which has been approved in principle by the race committee including a new Toronto Ferry icon on the left chest
- All shirts, including kids shirts, will be long sleeve for simpler logistics and to offer the same design for all family participants
- We are using 2017 / 2018 medals with a new ribbon design as a sustainability initiative

## **4. Financials Update (Bill)**

- Bill reviewed the financials for June 30 and noted a cash balance of \$108K which is roughly \$38K ahead of last year at this same time although there are still significant costs expected for both Sunset Shuffle and Island Race
- Purchase of (club supplied) ferry tickets is still to be determined – currently there is a balance of \$251 which is likely about 20 tickets
- Low \$50.20 expenses shown for Sunset Shuffle likely means most costs are still outstanding at this point and would mostly be reflected in the July financials
- Sadie to provide Bill with a list of Ekiden runners so he can issue a total reimbursement cheque to Jojo who will in turn eTransfer to individual participants.

#### **5. Other Business** (All)

- Jojo has offered to donate a Bluetooth microphone to simplify the setup for out hybrid meetings and improve voice quality as per George's suggestion

#### **7. Adjournment** (Jojo)

Jojo adjourned the meeting at approximately 8:30pm.

Longboat Roadrunners  
Balance Sheet

June 30, 2023 with comparative figures for 2022

	2023	2022
<b>Assets</b>		
Current Assets		
TD Bank and Petty Cash	108,719.84	69,135.11
Race Roster		
Stripe	1,302.10	58.08
Inventory - ferry tickets	251.80	234.24
Inventory - Clothing	3,289.00	2,808.00
HST receivable		
	<b>113,562.74</b>	72,235.43
Equipment (Capital Assets)	500.00	500.00
Total Assets	<b><u>114,062.74</u></b>	<b><u>72,735.43</u></b>
<b>Liabilities</b>		
Accounts Payable (exc Treas & HST)	360.01	
Unearned Revenue		
Loan from Treasurer	- 9.25	179.92
Clothing sales held in trust		
HST Payable	6,354.40	197.54
Total Liabilities	<b>6,705.16</b>	<b>377.46</b>
Members Equity (Retained Earnings)	55,435.75	37,187.30
Net Income (negative is a loss)	51,921.83	35,170.67
Total Members Equity	107,357.58	72,357.97
Total Liabilities & Members Equity June 30	<b><u>114,062.74</u></b>	<b><u>72,735.43</u></b>

**Longboat Roadrunners**  
Statement of Income and Expenses

Month ended June 30, 2023

Revenue	2023	2022
Island Race	38,351.00	31,019.71
Sunset Shuffle	15,168.43	
Other Race		151.95
Social Events	2,500.00	
Coaching	1,275.00	1,125.00
Clothing	425.00	
Membership	3,910.00	2,970.00
Other		4,000.00
Gross Revenue	<b>61,629.43</b>	<b>39,266.66</b>
Expenses		
Island Race	<b>419.87</b>	312.01
Sunset Shuffle	<b>50.20</b>	26.92
Meetings	200.00	
Athletics Ontario memberships	381.65	554.60
Race subsidies incl transp	411.00	56.63
Social Events	5,373.08	62.41
Transportation		
Clothing/Equipment Purch		
Coaching		
Directors Insurance		
Bank Charges	149.79	96.02
Members Awards	2,411.43	2,130.90
Website	167.45	363.77
Education & Seminars		200.00
Office Supplies	36.80	42.73
Donations - Race	6.33	
Donations - Non-Race	100.00	250.00
Total Expenses	<b>9,707.60</b>	<b>4,095.99</b>
Surplus (Deficit)	<b>51,921.83</b>	<b>35,170.67</b>