

Longboat Roadrunners Executive Meeting Minutes – Approved
Wednesday Mar 22, 2023 – 8:00 p.m.

Present

Jojo Herrera, Sadie Werner, Kathleen Thompson, Paul Kilbank, George Hubbard, Bill Prest, Stephen Word, Steve Metzger

Regrets

Bert de Vries

1. Welcome, Regrets & Tom Longboat Acknowledgement (All)

At roughly 8:00 p.m., Jojo called the meeting to order.

Jojo presented the Tom Longboat acknowledgment

As Longboat Roadrunners, we run to honor the spirit of Onondaga runner Tom Longboat; a member of the Six Nations of the Grand River, Canadian soldier, and Boston Marathon champion.

2. Approval of February 2023 Minutes (Paul)

- Review of minutes was deferred until the next meeting due to zoom recording issues.

3. Club Activities Updates

Membership Update (Paul)

- Total of 70 members split by Male 42 / Female 28
- General 24 / Family 19 / Student Senior Unwaged 27
- Coaching 14
- Yet to renew 19

Members Page (Kat / Bill)

- Work underway to improve the member page (password / content)

New Members Brunch (All)

- Brunch now set for Sat, April 22 at the Dominion Pub with Stephen to confirm availability.
- Bert to arrange course for the mile relay with support from Steve.

- Steve suggested a panel session with club Boston Marathon runners.

Uniforms & Inventory (Jojo / Sadie)

- Sadie to finish setup, finalize pricing and circulate for approval
- Announcement will be made to club members at that point.
- Cheddar Up site will adjust available inventory as products are sold.
- Payments will be cash only.
- Sadie to investigate the viability of a gear swap for people who may want to exchange items they already own.

Awards Gala (George)

- Awards Gala was attended by 40 people. This was the second in-person event.
- Good feedback about the venue, award recipients and event approach.
- Stained glass feathers were distributed with Tony to receive his award next week.
- George raised two points for the record (1) at least one member was pleasantly surprised by the high turnout given lingering Covid concerns, and (2) we traditionally offered retired / students / unwaged a lower price not just a couple discount and should consider next year.

Longboat Connects (George)

- 12 people joined in person or online for Tanya's yoga session.
- Good feedback for combination of strength, stretching, and relaxation.
- Steve will lead the next Longboat Connects session talking about training / life balance and training topics such as periodization.
- For future events – no reply from Alex Hutchinson so will reapproach Bruce Kidd as online event that covers Longboat origins and his recent book.
- He seems appropriate as a guest given the number of new members not familiar with our Longboat connections and he can potentially talk about new running trends as well as his own running experiences.

Club Runs (Steve)

- Pub night on the first Wednesday every month (first event – April 5).
- Long run in the east end on the last Sunday every month (first event – April 30).

Island Run / Sunset Shuffle Planning (George)

- Lilly Wu is leading the Sunset Shuffle and is currently checking whether we can use a golf cart on the island (permit may be required).
- Nancy Wells has accepted the role of volunteer organizer as long as some past responsibilities of the duty roster lead will be shared with other organizers.
- Race Roster and Enfield Timing will be used for Sunset Shuffle and Island Run.
- We are currently planning to use the same charities as last year.
- George will arrange a discussion of how the broader team of George / Kat / Jojo / Lily can handle marketing and social media.

4. 2022 – 2023 Strategic Planning – Ongoing (All)

- Strategic planning meetings are shifting to a quarterly schedule.
- Top two topics are new club uniforms and growing the membership.

5. Financials Update (Bill)

- Cash position for the club is significantly ahead of last year.
- Social media budget remains allocated for 2023.

6. Other Business (All)

- Tom Longboat Day will be discussed at our April meeting.
- Bill identified the need to setup an audit committee.
- Jojo requested everybody complete their Athletics Ontario membership asap otherwise our club insurance will be further delayed.

7. Adjournment (Jojo)

Jojo adjourned the meeting at approximately 9:00pm.

Longboat Roadrunners
Statement of Income and Expenses

Month ended February 28, 2023

	2023	2022
Revenue		
Island Race		
Sunset Shuffle		
Other Race Revenue		
Social Events	1,130.00	
Coaching	825.00	750.00
Clothing		
Membership	<u>2,770.00</u>	<u>2,280.00</u>
	4,725.00	3,030.00
Expenses		
Island Race	164.58	
Sunset Shuffle		
Meetings		
X-Country/Affiliation	226.00	452.00
Social Events	1,232.00	
Clothing/Equipment		
Coaching		
Directors Insurance		
Bank Charges	67.95	67.98
Club Awards		437.02
Website	18.00	89.84
Education & Seminars		
Administration	9.20	39.98
Donations - Race		
Donations - Non-Race		<u>250.00</u>
Total Expenses	1,717.73	1,336.82
Surplus (Deficit)	3,007.27	1,693.18

Longboat Roadrunners

Balance Sheet

February 28, 2023 with comparative figures for previous year

	2023	2022
Assets		
Current Assets		
Bank incl Petty Cash	53,801.55	34,111.04
Stripe/Online Reg	2,450.80	2,470.02
Prepaid Expenses		
Inventory - ferry tickets	251.80	234.24
HST Receivable		248.95
Inventory - Clothing	3,289.00	2,808.00
	59,793.15	39,872.25
Tangible Capital Assets	500.00	500.00
Total Assets	<u>60,293.15</u>	<u>40,372.25</u>
Liabilities		
Current Liabilities		
Accounts Payable (exc Treas & HST)	350.00	600.00
Loan from Treasurer	1,239.53	891.77
Funds held in trust		
Unearned Revenue		
HST Payable	260.60	
	1,850.13	1,491.77
Total Liabilities	1,850.13	1,491.77
Members Equity (Retained Earnings)	55,435.75	37,187.30
Net Income (Loss)	3,007.27	1,693.18
Total Members Equity	58,443.02	38,880.48
Total Liabilities & Members Equity	<u>60,293.15</u>	<u>40,372.25</u>