



Minutes  
Longboat Roadrunners Executive Meeting Minutes  
Wednesday, July 21, 2021 – 8:00 p.m.  
Via Zoom

Attendance:

President: Jowenne (Jojo) Herrera  
Vice President: Jessica Rode  
Treasurer: Bill Prest  
Secretary: Geneva Calder  
Race Coordinator: George Hubbard  
Communications Coordinator: Kathleen Thompson  
Coaching Coordinator: Steve Metzger  
Past President: Bert de Vries

Absent:

1 Welcome & Tom Longboat Acknowledgement

At 8:05 p.m., Jowenne Herrera called the meeting to order.

Jowenne presented the Tom Longboat acknowledgment:

As Longboat Roadrunners, we run to honour the spirit of Onondaga runner Tom Longboat; a member of the Six Nations of the Grand River, Canadian soldier, and Boston Marathon champion.

2 Approval of May and June 2021 Minutes

- Motion to adopt minutes moved by George, seconded by Bert (carried)
- The Board adopted the minutes of the May and June Executive meetings

3 2021 Club Activities & Updates

- Vacant Social Coordinator Position
  - o Jojo: reminder that Debra has officially stepped down, there is a vacancy for Social Coordinator - we can put out a call to club members, but should share all ideas by next meeting in September
  - o George: Miyuki Goto seems more engaged recently - should ask her. Also Paul Kilbank
- Athletics Ontario Grant
  - o Jessica: Athletics Ontario has notified us that we have received our \$1200 grant
    - Would be nice to thank them



- Jojo: we should recognize them whenever we do promote what we use that money for
- Summer Series
  - George: 11 people participated in the mile - 4 male and 7 female. 4 Longboat Records set - Susan Stone, Wendi Hagar, Robert Hanks, Diane Morrow all set records
    - This weekend, we have 11 people participating in the 4km (3 female and 8 male) and 8 people in the 8km (4 female and 4 male)
    - Working out staggering of timing - considering having 8km runners start first
  - Steve: going to be a pretty jam-packed summer - starting off small and hopefully building momentum - would be nice to extend the 10km in Coronation Park into a picnic or some kind of social August 21st
  - Jojo: let's think internally about how we want to run this event
  - Steve: would be good to get results out on email as well so that non-Facebook users can stay connected and see standings, as well
  - George: East York Roadrunners and a few other east enders may join us for some of these races - reflects well on our sense of community as a club
- Health & Safety Survey Results
  - Kat: 52 responses - about 77% of members are ready now to return to in-person runs
    - Most popular precautions were ensuring following public health guidelines, no physical contact, asking members to refrain from attending until having at least 1 dose, and mandatory COVID self-screening
    - Should be documenting who shows up to the runs for our own benefit, tracking
    - Steve will take care of this for West End Y runs
    - Most popular event was Saturday High Park runs
  - Jojo: maybe for the next club run promotion, we can communicate the high level stats of what members voted for so that members have documentation and comfort in how we are following those recommendations as a Club

- Resuming Club Runs
  - o Steve: we had a Sunday run from the West End Y - idea that maybe this is an opportunity to move the meeting place; next weekend will go from Settlement House and will flip-flop each week
    - When do we feel we want to start meeting on Wednesdays again?
  - o Jojo: based on survey responses, I think people are ready - would be the perfect time to pilot a Wednesday again
  - o Bert: we can talk up our events at these Wednesday nights, as well
  - o George: should be the Wednesday after the Civic holiday at the earliest so that people can prepare
  - o Jojo will call to see if Settlement House is open for meeting indoors again, George will take a look on Sunday
- Members' Meeting
  - o Jojo: We should have another members' meeting - thinking sometime in mid-September, before we get into full swing of Fall activities
    - Can consider virtual or in person - likely needs to be virtual because we would need to meet outside otherwise
    - Let's think about a creative way to make it fun - maybe a film screening
- Membership Sign-up
  - o Jojo: it has been brought to our attention that we may want to re-think gender selection options on Longboat membership sign-up form. The best practice now instead of "male", "female", "prefer not to say" is to provide options for individuals to choose "man", "woman", "non-binary" or "prefer not to say"
  - o Kat: in theory, shouldn't be difficult to change - if worst comes to worse, we can engage Keith, but hopefully not because it is costly
  - o Jojo: need to also consider what this change could look like for Club awards moving forward, etc - we can start to bring this to the Members' meeting discussion
- Proposed Toronto Race
  - o George: not a lot of change from the last time we talked; when he spoke to Stacey Babb at the City, indicated she currently is holding September 12 and October 3 for us
    - Every event permit up until September 6 is not granted - September 12 would allow no preparation at all

- George did a budget for the things he thought we would know about - if we had 250 people paying a flat fee of \$60, would make approximately \$4000 where normally we make \$20-30,000
- High cost things like getting vehicles to the Island always a constant - interested in asking about using permit for other part of the City
- Some concern from members that smaller, limited version wouldn't do the 40th anniversary event justice
- We can consider doing something else with that permit - let's save the big celebration for 2022
- This has been a further discussion on the 2021 event, with the thinking that we will hold a full 40th anniversary Island Race in 2022

#### 4 2021 Financials

- Bill: virtually nothing owed to anyone - we are at the break even point for this year
  - o We do have upcoming expenses, including the locker in October, but have a cash cushion for the Island Race next year
  - o Jojo will follow up with Bill to calculate how much we owe for the Zoom account for the new year - about \$22 per month
  - o We got a response from a potential insurance agent - cost for Island Race would be much lower than calculated in budget if we do go ahead - around \$300-350

#### 6 Other Business

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Action items:

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#### 7 Adjournment

Jojo adjourned the meeting at 9:11pm

#### ATTACHMENTS:

1. Meeting Agenda
2. Balance Sheet, June 2021
3. Statement of Income & Expenses, June 2021

## Longboat Executive Meeting

Wednesday, July 21, 2021 / 8:00 – 9:00 p.m.

### ZOOM Meeting:

<https://us02web.zoom.us/j/87406110690?pwd=bGdMaVA0bUJ3cU9TTk1tVk5jdndHZz09;>

## Agenda

1	<b>Welcome, Regrets &amp; Tom Longboat Acknowledgement</b>	All	8:05 pm (5 mins)
2	<b>Approval of May and June 2021 Minutes</b>	Geneva	8:05 – 8:10 pm (5 mins)
3	<b>Club Activities Updates</b>		
	• Social Coordinator (Vacant)	Jojo	8:10 – 8:12 pm (2 mins)
	• Athletics Ontario Grant (Update)	Jessica/Bill	8:12 – 8:15 pm (3 mins)
	• 2021 Longboat Summer Series Update	George/Steve	8:15 – 8:20 pm (5 mins)
	• Health and Safety Survey	Kat	8:20 – 8:25 pm (5 mins)
	• Resuming Club Runs	Steve	8:25 – 8:30 pm (5 mins)
	• Q2 Members' Meeting	Jojo	8:30 – 8:35 pm (5 mins)
	• Membership on Website	Jojo	8:35 – 8:40 pm (5 mins)
	• 2021 Toronto Island Race (Proposed)	George	8:40 – 8:50 pm (10 mins)
4	<b>Financials</b>		
	• Financials Update	Bill	8:50 – 8:55 pm (5 mins)
5	<b>Other Business</b>	All	8:55 – 9:00 pm (5 mins)
6	<b>Adjournment</b>	All	9:00 pm

### 2021 Upcoming Board Meetings: *To be confirmed a week before each meeting.*

- August (No Meeting)
- September 22
- October 20
- November 24
- December (TBD)

# Longboat Roadrunners

## Balance Sheet

June 30, 2021 with comparative figures for previous year

	2021	2020
<b>Assets</b>		
Current Assets		
TD Bank	37,249.30	47,117.27
Race Roster/Online Registration		
Stripe/Paypal	638.37	58.38
Petty Cash	10.00	10.00
Inventory - ferry tickets	234.24	234.24
Inventory - Clothing	2,808.00	2,808.00
HST receivable	<u>643.99</u>	<u>210.76</u>
	41,583.90	50,438.65
 Tangible Capital Assets	 4,382.74	 8,746.74
 Total Assets	 <b><u>45,966.64</u></b>	 <b><u>59,185.39</u></b>
 <b>Liabilities</b>		
Accounts Payable (exc Treas & HST)		
Unearned Revenue		480.00
Loan from Treasurer	160.39	195.66
Clothing sales held in trust	- 132.24	
HST Payable	8.37	
Total Liabilities	<b>36.52</b>	<b>675.66</b>
 Members Equity (Retained Earnings)	 45,912.99	 62,304.61
Net Income (negative is a loss)	17.13	- 3,794.88
Total Members Equity	45,930.12	58,509.73
 Total Liabilities & Members Equity June 30	 <b><u>45,966.64</u></b>	 <b><u>59,185.39</u></b>

**Longboat Roadrunners**  
Statement of Income and Expenses

Month ended June 30, 2021

Revenue	2021	2020
Island Race		
Sunset Shuffle		
Social Events		2,215.00
Coaching	1,125.00	1,575.00
Clothing		60.00
Membership	2,820.00	3,933.90
Other	10.00	150.00
Gross Revenue	3,955.00	7,933.90
Cost of clothing sold		145.00
Net Revenue	<b>3,955.00</b>	<b>7,788.90</b>
 Expenses		
Island Race	51.98	3,249.01
Sunset Shuffle	15.99	15.99
Meetings		107.80
Athletics Ontario memberships	627.00	395.50
Race subsidies		
Social Events	395.00	3,700.00
Transportation		
Clothing/Equipment Purch		
Coaching (2020)	1,800.00	
Directors Insurance		964.44
Bank Charges	87.38	177.18
Club Awards	100.00	2,247.21
Website	290.87	708.25
Education & Seminars	450.00	
Office Supplies	18.40	18.40
Donations - Race		
Donations - Non-Race	101.25	
Total Expenses	<b>3,937.87</b>	<b>11,583.78</b>
Surplus (Deficit)	<b>17.13</b>	<b>(3,794.88)</b>