

Minutes – November 18, 2020

Longboat Roadrunners Executive Meeting Minutes
Thursday, November 18, 2020 – 8:00 p.m.
Via Zoom

Attendance:

President: Vacant
Vice President: Jowenne (Jojo) Herrera
Treasurer: Bill Prest
Secretary: Sylwia Przewdziecki
Race Coordinator: George Hubbard
Coaching Coordinator: Steve Metzger
Communications Coordinator: Kathleen Thompson
Social Coordinator: Debra Kobe

Absent:

Past President: Bert de Vries

1. Welcome, Regrets & Tom Longboat Acknowledgement

At 8:05 p.m., Jowenne called the meeting to order.

Jowenne presented the Tom Longboat acknowledgment:

As Longboat Roadrunners, we run to honour the spirit of Onondaga runner Tom Longboat; a member of the Six Nations of the Grand River, Canadian soldier, and Boston Marathon champion.

2. Approval of October 2020 Minutes

The Executive Board adopted the Minutes of the meeting held on Thursday, October 22, 2020.

Motion to adopt minutes moved by George, seconded by Steve (Carried)

3. 20K/10K/5K Postponement & Other Proposed Events

Steve gave update on the 20/10/5-kilometre run. There was high interest in the event, which has been called off until further notice.

The Executive Board discussed ways to engage the club membership. George proposed an idea for a “December Challenge” in which members could pledge to walk or run a minimum of three kilometres per day for donations, which the club could match, for a charitable cause. The challenge, with a charity aspect, would allow members to build mileage while club would benefit from maintaining a community presence.

It was agreed, that Jojo, Steve, and George will talk offline about how to present the challenge to the club members.

4. Business Arising

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- Membership Renewal Update

There were some last-minute membership renewals after the membership list was distributed. The Secretary will update the membership list ahead of the AGM.

- Uniforms

The number of members interested in purchasing uniforms is low.

Jojo gave an update on the items. The price for the buff has increased;

It was agreed that the uniforms would be brought forward as an item to the AGM, and that the Board would send out a message that ordering deadline for uniforms is end of day, day of the AGM. It was suggested to send single-item message regarding uniforms (deadline approaching, get your order in); followed by the larger communications piece later in the week.

- 2020 Club Awards

The Executive Board discussed options for proceeding with club awards and nominations to the hall of fame.

The Executive appointed Jojo, George and Bert to the awards/hall of fame committee.

- Zoom Account

Club member Eileen Heckel has graciously offered a pro Zoom account to the end of the year, which will enable the club to hold its AGM over the platform.

Zoom account would be 20\$/month going forward if club continues to host virtual activities beyond end of year.

- John MacMillian's Camera

Jojo reported on the suggestion by club member to fundraise to help John pay back for his lost camera.

It was agreed that the Board would not look at raising funds now, as John has not yet decided whether to file an insurance claim. The Board may reconsider the question in the future.

It was agreed that Jojo would send John a message on behalf of the board, thanking him for all he has done, letting him know the Board is thinking of him and is behind him.

5. Virtual AGM via ZOOM

The AGM will take place on Sunday, December 6th, 1 – 2 p.m. The start time of the AGM was revised to 1:00 p.m. to give runners doing their long run time to relax and change.

It was agreed that Jojo will send the invitation to the club membership, along with information on how to use the Zoom platform.

The Board discussed potential agenda:

- Club Year-@-A-Glance : It was agreed that Jojo will give the Board overview at the AGM, and that each Board member send Jojo a short overview related to their role, or a few slides that he can compile into a presentation
- Financials: Bill will present the financials
- Nominations: the membership will elect a new Board. The Board discussed options for voting anonymously on the Zoom platform, should any of the positions be contested.

It was agreed, that Jojo would set up a poll in Zoom and the Board would conduct a dry run ahead of the AGM on Wednesday, December 2.

- Open Floor

6. Website Updates

The Executive discussed the vision for the website. Kathleen reminded members that the original goal had been to keep it clean and simple, to attract people to the club and to avoid having to frequently update or tinker with content. This won't be achieved if all the old content is incorporated.

The Executive discussed payment and when the 2021 membership kicks in, as 2020 renewals were still being processed.

It was agreed, that membership dues received after the AGM would be applied to 2021.

The Executive discussed its vision for the future and the importance of presenting a plan for 2021.

7. Other business

George confirmed that the Sunset Shuffle and Island Race applications have been completed and received by Stacey Babb, our liaison with the City of Toronto

Adjournment

At 9:20 p.m., the meeting was adjourned.

ATTACHMENTS

1. Longboat Roadrunners Balance Sheet (To October 31, 2020)
2. Longboat Roadrunners Statement of Income and Expenses (to October 31, 2020)
3. Agenda – November 18, 2020

Longboat Roadrunners
Balance Sheet
Month ending October 31, 2020

| | 2020 | 2019 |
|---|----------------------|----------------------|
| Assets | | |
| Current Assets | | |
| TD Bank | 46,216.03 | 68,449.62 |
| Petty Cash | 5.00 | |
| Stripe/Paypal/Deposits | 199.65 | 352.05 |
| HST receivable | 297.70 | |
| Inventory - ferry tickets | 234.24 | 464.24 |
| Inventory | <u>2,808.00</u> | <u>3,150.50</u> |
| | 49,760.62 | 72,416.41 |
| Equipment | 8,746.74 | 10,932.74 |
| Total Assets | <u>58,507.36</u> | <u>83,349.15</u> |
| Liabilities | | |
| Accounts Payable (exc Treas & HST) | 317.84 | 9,535.01 |
| Tree fund (held in trust) | | 1,295.00 |
| Unearned Revenue | 480.00 | |
| Loan from Treasurer | 3,602.59 | 132.30 |
| HST Payable | | <u>4,663.83</u> |
| Total Liabilities | 4,400.43 | 15,626.14 |
| Members Equity (Retained Earnings) | 62,304.61 | 60,163.29 |
| Net Income (negative is a loss) | - 8,197.68 | <u>7,559.72</u> |
| Total Members Equity | 54,106.93 | 67,723.01 |
| Total Liabilities & Members Equity October 31 | <u>58,507.36</u> | <u>83,349.15</u> |

Longboat Roadrunners
Statement of Income and Expenses

Month ended October 31, 2020

| | 2020 | 2019 |
|--------------------------|--------------------------|------------------------|
| Revenue | | |
| Island Race | | 78,947.25 |
| Sunset Shuffle | | 9,453.33 |
| Social Events | 2,215.00 | 4,855.00 |
| Coaching | 1,725.00 | 3,000.00 |
| Clothing | 60.00 | 75.00 |
| Membership | 4,118.90 | <u>5,666.50</u> |
| Other | <u>150.00</u> | |
| Total Revenue | 8,268.90 | 101,997.08 |
| Expenses | | |
| Island Race | 3,349.01 | 55,117.07 |
| Sunset Shuffle | 15.99 | 5,635.82 |
| Meetings | 112.80 | 769.08 |
| Affiliation fee | 395.50 | 395.50 |
| Race subsidies | | 1,328.59 |
| Social Events | 3,817.84 | 7,271.20 |
| Clothing/Equipment | 145.00 | 110.00 |
| Coaching | | 4,721.24 |
| Directors Insurance | 964.44 | 945.00 |
| Bank Charges/Gratuities | 184.74 | 704.58 |
| Club Awards | 2,308.25 | 2,616.25 |
| Marketing/Website | 1,715.17 | 3,800.36 |
| Education & Seminars | 100.00 | 170.00 |
| Administration | 18.40 | 54.20 |
| Locker | 3,339.44 | 2,998.47 |
| Donations - Race | | 3,800.00 |
| Donations - Non-Race | | <u>4,000.00</u> |
| Total Expenses | 16,466.58 | 94,437.36 |
| Surplus (Deficit) | <u>- 8,197.68</u> | <u>7,559.72</u> |



Longboat Executive Meeting

Wednesday, November 18, 2020 / 8:00 – 9:00 p.m.

ZOOM Meeting:

<https://us02web.zoom.us/j/79105569917?pwd=YXJLZ0M1VGg4WlY2QS9Kc3VHR3I3Zz09>

Agenda

| | | | |
|---|---|--------------|----------------|
| 1 | Welcome, Regrets & Tom Longboat Acknowledgement | All | 8:05 pm |
| 2 | Approval of October 2020 Minutes | Sylwia | 8:05 – 8:10 pm |
| 3 | 20K/10K/5K Postponement & Other Proposed Events | Steve/George | 8:10 – 8:20 pm |
| 4 | Business Arising <ul style="list-style-type: none">• Membership Renewal Update• Uniforms• 2020 Club Awards• Zoom Account• John M's Camera | All | 8:20 – 8:40 pm |
| 5 | Virtual AGM via ZOOM (Sunday, December 6th, 1 – 2 p.m.) <ul style="list-style-type: none">• Club Year-@-A-Glance• Financials• Nominations• Open Floor | All | 8:40 – 8:50 pm |
| 6 | Website Updates | All | 8:50 – 8:55 pm |
| 7 | Other Business | All | 8:55 – 9:00 pm |
| 8 | Adjournment | All | 9:00 pm |

2020 Upcoming (Tentative) Board Meetings: *To be confirmed a week before each meeting.*

- January 2021 (TBD)