

Minutes – October 22, 2020 – Confirmed on November 18, 2020

Longboat Roadrunners Executive Meeting Minutes  
Thursday, October 22, 2020 – 8:00 p.m.  
Via Zoom

Attendance:

President: Vacant  
Vice President: Jowenne (Jojo) Herrera  
Treasurer: Bill Prest  
Secretary: Sylwia Przewdziecki  
Race Coordinator: George Hubbard  
Coaching Coordinator: Steve Metzger  
Communications Coordinator: Kathleen Thompson  
Social Coordinator: Debra Kobe  
Past President: Bert de Vries

Note: Martin Odendaal resigned as club president on October 1, 2020

1. Welcome, Regrets and Tom Longboat Acknowledgment

At 8:09 p.m., Jowenne called the meeting to order.

Jowenne presented the Tom Longboat acknowledgment:

As Longboat Roadrunners, we run to honour the spirit of Onondaga runner Tom Longboat; a member of the Six Nations of the Grand River, Canadian soldier, and Boston Marathon champion.

2. Approval of September 2020 Minutes

The Executive adopted the Minutes of the meeting held on Wednesday, September 23, 2020, amended to acknowledge that the 8- and 16-kilometer time trial event would also include a 10-mile course.

Motion to adopt minutes moved by George, seconded by Steve (Carried)

3. 8/16 km Time Trial (Final Details)

Steve gave an update of the event.

The course has been mapped out. Both races are almost full, with 18 and 16 people respectively.

Almost two full races: 18 and 16 people, with six Runners Shop runners in the 8 km, and the rest Longboaters.

Jojo shared images of the trophies he created for the winners.

Bert explained how to work the staggered start to calculate the times with the subtraction list.

4. Other Proposed Events (November 2020 – January 2021)

The members of the Executive Board discussed the 20 km time trial planned for the third week of November, revised from a possible half-marathon. Bert reminded members that the club maintains records for the 20 km distance.

5. Virtual AGM – Sunday December 6 11:00 a.m. -12:00 p.m.

The members of the Executive Board discussed the upcoming AGM, to be held virtually on December 6, 2020.

It was agreed that the meeting would be held over Zoom. George will talk to a club member who works for Zoom to ask if the club could get one-time access to the full version of the platform for the meeting. The members also discussed the possibility of purchasing a paid subscription. Jojo will inquire about rates for non-profit organizations.

The members discussed options for the format of the AGM, and that each board member should present a report. It was suggested that the objective should be to re-engage the membership, possibly by soliciting images for a slide show to show what's been happening with people over the past several months.

The Executive Board members indicated their interest in continuing to serve on the board.

- The Vice-president, the Treasurer, the Race Coordinator, and the Coaching Coordinator expressed an interest in continuing
- The Communications Coordinator and the Social Coordinator expressed a potential interest in continuing, pending some questions/reservations
- The Secretary indicated she will not be continuing

The members discussed how to vote in a virtual space, should there be a contested nomination. It was agreed that the polling feature in Zoom would be explored as an option.

It was agreed that a separate communications email would be sent, with a reminder about the AGM and nomination details and due date.

It was agreed that Executive Board members would each try to think of someone to nominate to the board.

6. Business Arising

Communications – the Members discussed the importance of communications as a good consolidation of club activities in socially distanced time. It was suggested to have a quarterly communications piece.

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The next communications piece should be a reminder of the AGM and invitation to nominate or self-nominate candidates to the Executive Board and should be accompanied by the current list of members.

Uniforms – Jojo gave an update on the uniforms. The club's choices are available in sufficient quantities (at least 30 per size) with the exception of the "magnet" pullover, which has been discontinued. Instead, an athletic zip with garnet stripe will be offered.

7. Website update – n/a

8. Other business – n/a

Adjournment

At 9:20 p.m., the meeting was unceremoniously adjourned when Zoom timed out. Some agenda items (7 and 8) were not completed.

#### ATTACHMENTS

1. Resignation letter from Martin Odendaal as club president
2. Longboat Roadrunners Statement of Income and Expenses (to September 30, 2020)
3. Longboat Roadrunners Balance Sheet (To September 30, 2020)
4. Agenda – October 22, 2020

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Martin Odendaal <odnmar@gmail.com>

Thu, Oct 1, 9:57 PM

to abakadadesign, me, Bert, Treasurer@Longboatroadrunners.com

Hi everyone,

I miss you all! But life out west is good... about to walk down to the beach for some sundowners :)

I hereby formally submit my resignation as President of Longboat Roadrunners as I am no longer to fulfil my duties. I am grateful to Longboat for all the kilometers, friends, and memories.

Cheers,

Martin

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Month ended September 30, 2020

Note: Island Race Insurance was not refundable

	2020	2019
<b>Revenue</b>		
Island Race		78,947.25
Sunset Shuffle		9,453.33
Membership	3,998.90	<u>5,336.50</u>
Social Events	2,215.00	4,635.00
Coaching	1,575.00	2,700.00
Clothing	60.00	75.00
Other race revenue	<u>150.00</u>	
<b>Total Revenue</b>	<b>7,998.90</b>	<b>101,147.08</b>
<b>Expenses</b>		
IR 2020 Insurance	3,080.16	
IR 2020 Refreshments race c	41.24	
IR 2020 Marketing	-	95.00
IR 2020 Website Mtce	272.61	
IR 2020 Photos	50.00	
Island Race	3,349.01	54,864.84
Sunset Shuffle	15.99	5,465.00
Meetings	112.80	537.00
X-Country & Affiliation	395.50	395.50
Race subsidies		680.00
Social Events	3,817.84	7,271.20
Clothing/Equipment	145.00	110.00
Coaching		521.24
Directors Insurance	964.44	945.00
Bank Charges/Gratuities	179.64	686.51
Club Awards	2,308.25	2,616.25
Website	1,452.02	3,800.36
Education & Seminars	100.00	170.00
Administration	18.40	36.20
Donations - Race	-	4,000.00
Donations - Non-Race	-	<u>4,000.00</u>
<b>Total Expenses</b>	<b>12,858.89</b>	<b>86,099.10</b>
<b>Surplus (Deficit)</b>	<b><u>(4,859.99)</u></b>	<b><u>15,047.98</u></b>

## Longboat Roadrunners

### Balance Sheet

September 30, 2020 with comparative figures for previous year

	2020	2019
<b>Assets</b>		
<b>Current Assets</b>		
TD Bank	46,111.99	86,498.65
Petty Cash	5.00	
Race Roster		
Stripe	29.04	
Inventory - ferry tickets	234.24	464.24
Inventory - clothing	2,808.00	3,150.50
HST Receivable	307.45	
 Equipment	 8,746.74	 10,932.74
<b>Total Assets</b>	<b><u>58,242.46</u></b>	<b><u>101,046.13</u></b>
<b>Liabilities</b>		
Accounts Payable (exc Treas & HST)	317.84	11,115.31
Unearned Revenue (NMB)	480.00	
Tree fund (held in trust)		1,295.00
Loan from Treasurer		8,363.89
HST Payable		<u>5,060.66</u>
 Total Liabilities	 797.84	 25,834.86
Members Equity (Retained Earnings)	62,304.61	60,163.29
Net Income (negative is a loss)	- 4,859.99	<u>15,047.98</u>
Total Members Equity	57,444.62	75,211.27
 Total Liabilities & Members Equity September 30	 <b><u>58,242.46</u></b>	 <b><u>101,046.13</u></b>



## Longboat Executive Meeting

Thursday, October 22, 2020 / 8:00 – 9:00 p.m.

**ZOOM Meeting:**

Part 1: <https://us04web.zoom.us/j/72462425534?pwd=citXMzAwSmRzRmEzM3NycjIHNjdTZz09>

Part 2: <https://us04web.zoom.us/j/76778865453?pwd=S0RiUnlROHE3YlNNZ3dnMHR0MlU5UT09>

### Agenda

1	<b>Welcome, Regrets &amp; Tom Longboat Acknowledgement</b>	All	8:05 am
2	<b>Approval of September 2020 Minutes</b>	Sylvia	8:05 – 8:10 pm
3	<b>8/16km Time Trial (Final Details)</b>	Steve/George	8:10 – 8:20 am
4	<b>Other Proposed Events (Nov 2020 – Jan 2021)</b>	All	8:20 – 8:25 pm
5	<b>Virtual AGM (Sunday, December 6th, 11 a.m. – 12 p.m.)</b> <ul style="list-style-type: none"><li>• Financials</li><li>• Nominations (Who's Confirmed?)</li><li>• Club Town Hall</li></ul>	All	8:25 – 8:35 pm
	<b>Business Arising</b> <ul style="list-style-type: none"><li>• Communications</li><li>• Uniforms</li></ul>	Info	8:35 – 8:40 pm
6	<b>Website Updates</b>	All	8:40 – 8:50 pm
8	<b>Other Business</b>	All	8:50 – 8:55 pm
7	<b>Adjournment</b>	All	9:00 pm

**2020 Upcoming (Tentative) Board Meetings:** To be confirmed a week before each meeting:

- November 22
- December 1 (E.D.)
- January 2021 (TBD)

