

Longboat Roadrunners Executive Meeting Minutes
Wednesday, August 19, 2020 – 8:00 p.m.
Via Google Hangouts

Attendance:

President: Martin Odendaal (from Victoria, BC)
Vice President: Jowenne (Jojo) Herrera
Treasurer: Bill Prest
Secretary: Sylwia Przewdziecki
Race Coordinator: George Hubbard
Coaching Coordinator: Steve Metzger
Communications Coordinator: Kathleen Thompson
Social Coordinator: Debra Kobe
Past President: Bert de Vries

1. Welcome, Regrets + Tom Longboat acknowledgement

At 8:07 p.m., Jowenne called the meeting to order.

Jowenne presented the Tom Longboat acknowledgment:

As Longboat Roadrunners, we run to honour the spirit of Onondaga runner Tom Longboat; a member of the Six Nations of the Grand River, Canadian soldier, and Boston Marathon champion.

2. July minutes

The Executive adopted the Minutes of the meeting held on Wednesday, July 15, 2020.

3. Track Session Update and other Proposed Events

Steve gave update on the track event held on Wednesday, August 12.

Steve proposed a 10-mile event for late September/October and the members discussed some options. The members discussed the need to create spacing in a road race environment when considering the route, and to put effort into social distancing.

It was agreed that an event could be held on October 24, offering 8- and 16- kilometre distances; that The Runner's Shop would be invited; and that the run could start and Coronation Park or Cherry Beach, and use the Leslie Street Spit or Lake Shore Boulevard if the ActiveTO road closures were to continue into October.

4. Cross-Country Championships

Bert provided an update on the event planned for September 9.

The members discussed options for a post-race celebration. A final decision would need to be made within ten days. It was noted that the club usually subsidizes approximately 50 percent of the meal cost.

5. Website Update and transfer of Admin Duties

Martin gave update about the website, which is now up and running.

While the club is easily found by the Google search engine, the members wanted to know if there is a way for Longboat to appear higher when someone googles “Toronto running club”

The Stripe plug-in needs to be integrated so people can sign up directly on the website.

It was agreed that Martin’s administrator rights should be removed, and that Kat and Jojo should be given access.

6. Club engagement and Communications

Jojo proposed drafting a communications piece to share with the Club membership, themed as a “restart” and providing an update of recent and upcoming activities, including the track event, cross country, club runs, the new website, and new club gear. Jojo will solicit the assistance of other Executive Board members to write items for inclusion in the communication.

It was agreed that club runs would resume with the long runs on Sunday, starting on August 30. Steve will think about the routes and distances

7. Financial update

Bill provided an update on the financials (Attachments 1 and 2)

8. Other Business

Jojo asked the members of the Executive to think about upcoming events for December and the holidays, and a time trial in January.

Executive Board Membership: how should the Club proceed with electing its Executive Board for next year? Due to the COVID crisis, the Club hasn’t had an AGM. The Executive Board should consider options for a virtual AGM and establish a nominating committee at its next meeting, as well as determine next steps for the nomination process.

9. Adjourn

At 9:18 p.m., the meeting was adjourned

ATTACHMENTS

1. Longboat Roadrunners Balance Sheet (To July 31, 2020)

Minutes – August 19, 2020 – Confirmed as amended on September 23, 2020

2. Longboat Roadrunners Statement of Income and Expenses (to July 31, 2020)
3. Agenda – August 19, 2020

Attachment 1

Longboat Roadrunners

Balance Sheet

July 31, 2020 with comparative figures for previous year

	2020	2019
Assets		
Current Assets		
TD Bank	47,114.61	65,314.87
Race Roster/Online Registration		
Stripe/Paypal		2,629.10
Petty Cash	5.00	
Inventory - ferry tickets	234.24	464.24
Inventory (clothing)	2,808.00	<u>3,095.50</u>
HST Receivable	<u>210.76</u>	
	50,372.61	71,503.71
Long Term Assets (Equipment in locker)	<u>8,746.74</u>	<u>10,932.74</u>
Total Assets	<u>59,119.35</u>	<u>82,436.45</u>
Liabilities		
Accounts Payable (exc Treas & HST)	100.00	1,575.00
Unearned Revenue (NMB)	480.00	
Tree fund (held in trust)		1,295.00
Loan from Treasurer	195.66	167.62
HST Payable		<u>3,858.53</u>
Total Liabilities	775.66	6,896.15
Members Equity (Retained Earnings)	62,304.61	60,163.29
Net Income (negative is a loss)	- 3,960.92	<u>15,377.01</u>
Total Members Equity	58,343.69	75,540.30
Total Liabilities & Members Equity July 31	<u>59,119.35</u>	<u>82,436.45</u>

Attachment 2

Longboat Roadrunners
Statement of Income and Expenses

Month ended July 31, 2020	2020	2019
Revenue		
Island Race		27,794.58
Sunset Shuffle		4,770.00
Social Events	2,215.00	4,170.00
Coaching	1,575.00	2,700.00
Clothing	60.00	-
Membership	3,933.90	<u>5,276.50</u>
Other	<u>150.00</u>	
Total Revenue	7,933.90	44,711.08
Expenses		
Island Race	3,365.00	12,048.84
Sunset Shuffle	15.99	2,137.18
Meetings	112.80	382.34
X-Country/Affiliation	395.50	395.50
Race subsidies		
Social Events	3,700.00	5,985.52
Transportation		
Clothing/Equipment	145.00	
Coaching		406.62
Directors Insurance	964.44	945.00
Bank Charges	177.18	766.45
Club Awards	2,308.25	2,616.25
Website	692.26	3,460.37
Education & Seminars		170.00
Administration	18.40	20.00
Donations - Race	-	-
Donations - Non-Race	-	-
Total Expenses	11,894.82	29,334.07
Surplus (Deficit)	- 3,960.92	15,377.01

Attachment 3



Board of Directors Meeting

Wednesday, August 19, 2020 / 8:00 – 9:00 pm.

Join with Google Meet: meet.google.com/pii-gwej-fcd

Agenda

1	Welcome, Regrets & Tom Longboat Acknowledgement	All	8:00 pm
2	Approval of July 2020 Minutes	Sylvia	8:00 – 8:05 pm
3	Track Session Update & Other Proposed Events	Steve	8:05 – 8:15 pm
4	Cross-Country Championships	Bert	8:15 – 8:25 pm
5	Website Update & Transfer of Admin Duties	Marin	8:25 – 8:35 pm
6	Club Engagement & Communications <ul style="list-style-type: none">• Communications (Ee-start)• Website• Club Runs (incl. cross-country, etc.)• Socials• New Uniforms (zoo, Jackets, etc.)• Others	Joe	8:35 – 8:45 pm
7	Financial Update (TBD)	Bill	8:35 – 8:50 pm
6	Other Business	All	8:50 – 8:55 pm
7	Adjournment	All	9:00 pm

2020 Upcoming (Tentative) Board Meetings: *To be confirmed a week before each meeting.*

- September 23
- October 21
- November 18
- December 15

