

Executive Meeting
8 pm on Wednesday, August 21, 2019
University Settlement House
23 Grange St, Toronto
Minutes

1) Attendance

President: Martin Odendaal (absent)

Vice President: Bert DeVries

Treasurer: Bill Prest

Secretary: John MacMillan

Race Coordinator: George Hubbard

Coaching Coordinator: Michelle Clarke (absent)

Communications Coordinator: Stephen Word

Social Coordinator: Kathleen (Kat) Thompson

Past President: Rob Hanks

Coaching Coordinator's Report (Michelle)

- Added Wednesday workouts to the Facebook page and sending them to coaches.
- Continue to send Sunday route.
- Volunteered at the Sunset Shuffle.
- Talked to a few people about coaching and if they are going to take a coach next year.
- Will be issuing the first set of cheques to the coaches as soon as I return from Portland early next week.

Past President's Report (Rob)

- Returned from vacation (July 26-August 10) and resumed working as RD on business related to Island Run
- Toured the Island course on August 12. The island is dry and the course is ready to go.
- Stephen, Martin and I organized the Longboat water stations for Open Streets (August 18), at which we promoted the Island Run and the club. (Other volunteers included Dermot, Jimmy, Heidi, Juliana, and baby Isabel). Sales for the Island Run were good on both that day and the next day. Overall, we thought that it was worthwhile for the club to participate in Open Streets, especially in the one preceding the Island Run.

Race Coordinator's Report (George)

- Organized the Sunset Shuffle including: Answering enquiries coming in from the contact email for the Sunset Shuffle website, Recruiting/Managing/Acknowledging Volunteers, Determining new race site, Defining the race course (on usable land) - measuring it on the ground with a wheel, then marking it off on race day, Renting a van, picking up all materials on race day and dropping them off the next day, Doing the

set-up and take-down, with assistance from Tony and Bert, Working with Enfield on the results - and to get them linked to the website

- Organized and chaired the 6th Island Race meeting on July 24
- With the committee, confirmed the Captains Meeting for Wednesday, Aug. 24
- Supported our LB Members at the BRC Jazz Runs and Shakespeare Runs
- Coordinated all elements of the Letter of Conditions from City of Toronto re the Island Permit: Waste Management Plan, Insurance Certificates - from LB and from Jeff Enfield, Meeting with Warren Hoselton's staff, Public Health Application and confirmation, List of food and merchandise vendors, Emergency Action Plan (EAP) Application, Copy of Medical Booking contract

Secretary's Report (John)

- Currently, we have 109 members
- Volunteered at the Sunset Shuffle (photos) on August 8
- Volunteered at the NCCWMA 2019 Championships July 18-21 and Volunteer Appreciation event on August 20 (photos)

The meeting began at 8:02 pm

1. Motion to approve agenda. Passed.
2. Motion to approve Minutes. Passed.
3. Action items (still focusing on low hanging fruit), see list [here](#): Buddy up system: We've had some new potentials join, but not sure what happened to them since (also possible they decided against joining, life got in the way etc.). John, have we had any new signups since we started recruiting? (Yes, one). Can we get an email alert if we have a new signup. Any other action items for the next month? It's going to be busy with all the events - so let's not commit to too much. Bert suggested no commitments.
4. Upcoming events (September is going to be busy!)
 - Island Picnic. Cancel if fewer than 10 people respond positively to the evite.
 - Island race (Rob) About 1400 people have registered (755 for 10k, 410 for 5k, 122 kids in mile and 120 kids in fun run.) George said the permit is in progress. He would like to minimize food delays.
 - Club Cross Country (Bert) We need to advertise it on the club web site. The room is booked at Cranberry's Restaurant.
 - Saucony shoe trial (new): Friday 13th at Central Tech during our track workout (timing not ideal but the only weekend I could coordinate with). It's with Amy - a former Longboat Member. No action.

- Toronto vs Everybody (new): Likely Sat 14th or Sunday 15th. Event organized by the Harriers - basically a combined club long run (quite a few clubs already committed) followed by after party. I really like the idea of doing more events with other clubs.
- Track event (Sept 20): Hour on the track. Decide on time (6:30?) and venue (Central Tech?). I've told Harriers and they are interested, still need to invite others. Consider introducing teams of 2 (an hour can be a bit daunting and I want to use the batons!). George offered to bring water, cups, and clock. Central Tech has a nicer track but risk of errant soccer balls getting onto the track and interfering. 6:15 pm is a preferred start time. Bert will bring clipboards, pencils, and pylons.
- Other business. 40th anniversary planning. Plan to unveil Tom Longboat plaque as part of it. Motion to invite Members to take part in a 40th Anniversary Committee, at the next Members meeting. Passed.
- Stephen suggested the Club hold the next Gala at either Longboat Hall or Hart House.

5. Financials? Not available.

6. Next meeting on Wednesday, Oct. 2nd.

7. Motion to adjourn at 8:49 pm.