

Executive Meeting  
8pm on Wednesday, March 20, 2019  
University Settlement House  
23 Grange St, Toronto  
Minutes

1) Attendance.

President: Mirwan Saleh

Vice President: Martin Odendaal

Treasurer: Bill Prest

Secretary: John MacMillan

Racing Coordinator: George Hubbard

Coaching Coordinator: Michelle Clarke (absent) attending World Masters Games

Communications Coordinator:

Social Coordinator: Kathleen (Kat) Thompson

Meeting called to order at 8:13 pm.

2) Approval of Agenda. Passed.

3) Approval of minutes of the last meeting.

4) Executive Reports. (Brief Questions Only – Everyone Read before meeting.)

*President's Report [Note: A motion was passed at the April 2nd Executive meeting that this report cannot be accepted at face value]*

**President's Report**

- Working day and night on the new backend system
- Working on removing security issues with the current Longboat website due to the lack of upkeep of different plugins installed over time by removing and double checking each of the nearly 50 plugins that are now out of date... one at a time
- Teaching different members the usage of the system for those who need specific access points to the backend
- Working on different tech aspects and programs via TechSoup that could benefit the club going forward (Slacks, Trello, etc for race committee usage in the future, inter-club collaboration efforts...)
- Working on the Google Suites Admin Console for our emails, and users for both the races (RD email?) and the Mailing Servers, etc
- Distributing some singlets
- Working on other uniform designs / colour combinations / printers
- Working on getting brand sponsorship for the races, as well as partnerships if it benefits the club with both money, and team gear
- Working on and learning different aspects of TrainingPeaks for the coaching system

- Athlete focus, coaches focus, training programs, and having different athletes on different programs, syncing different brand running watches, etc...
- Michelle is working on this as well by tirelessly importing and converting the workout plans for the club to have hopefully for the start of the next season for the club to use
- Met with Dave Emilio regarding advertising and partnership with marketing our races
- Met with other running clubs in the city to try and get some collaborative events going into the pipeline
- Met with Team Unbreakable for partnership and charity work
- Met with West End Y to maybe try and get additional members benefits for our runners on Sunday
- Multiple meetings with Keith to work out ideas for the system going forward, and how to streamline it even more
- Guidance Councillor duties

### **Secretary's Report**

- Took photos at Ontario Masters Indoor Championships and Chilly 5k, 10k and half
- Learned how to access new registration system

## Treasurer's Report

- Presented and discussed.

### Longboat Roadrunners

Balance Sheet

February 28, 2019 with comparative figures for previous year

	2019	2018
<b>Assets</b>		
Current Assets		
Cash	41,387.56	42,777.00
HST Receivable	312.59	
Inventory - ferry tickets	464.24	
Inventory	<u>3,095.50</u>	<u>4,236.00</u>
	45,259.89	47,013.00
Tangible Capital Assets	<u>10,932.74</u>	<u>10,708.00</u>
Total Assets	<b><u>\$ 56,192.63</u></b>	<b><u>\$ 57,721.00</u></b>
<b>Liabilities</b>		
Current Liabilities		
Accounts Payable (exc Treas & HST)	1,575.00	3,041.00
Loan from Treasurer	<u>5,560.81</u>	
HST Payable		<u>887.00</u>
Total Liabilities	<b>7,135.81</b>	<b>3,928.00</b>
Members Equity (Retained Earnings)	60,163.29	53,793.00
Net Income (Loss)	- 11,106.47	2,809.00
Total Members Equity	49,056.82	56,602.00
Total Liabilities & Members Equity	<b><u>56,192.63</u></b>	<b><u>57,721.00</u></b>

**Longboat Roadrunners**  
Statement of Income and Expenses

Month ended February 28, 2019

	2019	2018
<b>Revenue</b>		
Island Race		
Sunset Shuffle		
Social Events	2,875.00	3,047.00
Coaching	975.00	3,750.00
Clothing	-	110.00
Membership	<u>1,796.50</u>	<u>6,643.00</u>
<b>Total Revenue</b>	<b>5,646.50</b>	<b>13,550.00</b>
<b>Expenses</b>		
Island Race	4,779.44	2,280.00
Sunset Shuffle	1,575.44	-
Meetings	64.35	
X-Country/Affiliation	395.50	-
Social Events	4,881.75	5,170.00
Clothing/Equipment		396.00
Coaching	137.22	
Directors Insurance	945.00	
Bank Charges	42.76	
Club Awards	2,604.95	2,045.00
Website	1,135.87	
Education & Seminars	170.00	-
Administration	20.69	850.00
Donations - Race	-	-
Donations - Non-Race	<u>-</u>	<u>-</u>
<b>Total Expenses</b>	<b>16,752.97</b>	<b>10,741.00</b>
<b>Surplus (Deficit)</b>	<b>- 11,106.47</b>	<b>2,809.00</b>

To be done: remove HST for Bob Nagle trophy: Total 786.65 HST: 90.50

No other reports received.

5) Finalize any NMB things

- Need an agenda
- Members meeting while people are eating, speaker afterwards

6) Storage Locker (Rob)

- How many cups?
- Where is the clock?
- Check banners.. some have old sponsor logo
- Rob would like help checking it, especially for items that need replacement

7) Stephen Walter and Nutrition (Rob)

- 12-15 attended previous talk
- Worth cost (\$100 honorarium)
- Topic and date?
- Gerardo gave workshop on Gait Analysis
- Michele Clarke, TRX Trainer, can give class on strength training
- West End Y as possible venue
- George suggested Stephen Walter in June
- BIRT \$100 honorarium for Stephen Walter to give a workshop on a date to be determined, at USH

8) Bob Nagle Memorial

- Run/walk in his memory at High Park on Saturday
- Marker at 3k on course?
- Mature tree planted by city, including brass plaque, for \$800 and replaced if damaged. George offered to champion fundraising for difference between cost and club donation.
- BIRT The club donate \$250 towards a memorial tree in Bob Nagle's memory in the Toronto Parks Program and that requests be made to members to achieve the target of \$800. Passed.

9) Nomination Committee and Executive Shuffle

Jane has resigned. A few names were suggested and Kat offered to help.

10) General discussion. (Thoughts, ideas, suggestions...)

Should Longboat advertise on Facebook? Other clubs do! (Rob)

Rob Bracey of Quartet would like the club to advertise his organization more.

George seeks more volunteers for Spring Shuffle. See website Volunteerlocal

11) Motion to Adjourn at 9:20