

Executive Meeting
8 pm on Wednesday, Sept 19, 2018
University Settlement House
23 Grange St, Toronto

Minutes

1) Attendance.

President: Mirwan Saleh

Vice President: Trevor Kobe

Treasurer: Bill Prest

Secretary: John MacMillan

Racing Coordinator: Jowenne Herrera

Coaching Coordinator: Laura McLean (absent)

Communications Coordinator:

Social Coordinator: Stephen Word (absent)

2) Approval of Agenda. Passed.

3) Approval of minutes of the last meeting. Passed.

4) Executive Reports (Brief Questions Only – Everyone Read before meeting.)

President's Report

- Organized the registration, and directing and setup for the SSS.
- Organized track events, as well as some social runs.
- Helped the backend of the Island Race, including permits, medals, and transport.
- Helped setup and takedown of Island Race, managed vendor tents, site maps, finish line, and announcing with Tony.
- Following through with Rob Hanks about the constitutional committee with those who were interested.
- Set up the tent and participated at OpenStreetsTO.
- Speaking with New Balance and Nike regarding Uniforms, both interested and samples are en route for me to wear. Jojo handling designs alongside a few club members who are helping us.
- Sampling different companies and systems for registrations as Wired Widget is stepping down.
- Trying to convince the West End Y to give us towels along with letting us use their lockers... I think they'll do it.
- Guidance Councillor duties.

Coaching Coordinator's Report

No Report.

Communication Coordinator's Report

No Report.

Past President's Report

- Went to the Netherlands for two weeks in early August (so I missed the Sunset Shuffle.)
- Ran (badly) in the Hour on the Track :)
- Attended the Longboat Picnic on the Island
- Volunteered at the Longboat booth for the first Open Streets (I think i was wise for the club not to set up the tent at the second Open Streets because of the issue of volunteer burnout and the importance of the fall long runs).
- Painted the starting lines and KM markers for the Island Run during a heat wave (this required two trip to the Island)
- Attended the final Race Committee Meeting and the Captains' meeting
- Unloaded the Longboat Locker the day before the Island Run
- Was one of the course set up crew on race day (under Mike Cho), as well as the marshal at the fountain. That was exhausting!
- Now that the Run is over, I'm turning my attention to the Constitutional Committee. Amongst other issues, this committee can certainly address the problem of members not showing up to the Island Run.

Race Coordinator's Report

- Chaired and held the final and 8th Island Race Meeting in August.
- Mobilized key leads/captains to action final/outstanding items for the Island Race.
- Worked with Sabrina and Diane on outstanding items in relation to the Island permit.
- Tweaked and finalized shirt designs to meet print/production deadline for the Island Race.
- Donated draw prizes for the race.
- Requested my family (mom, sisters, niece and nephew) to volunteer/support at the race.
- Drafted new "white singlet" designs per Nike and New Balance specs/options.

Secretary's Report

- Volunteered at the Sunset Shuffle on Thursday, August 9 (donated 6 kg of cookies, helped chalk km markers, handed out bibs, and lead cyclist)
- Took pictures at An Hour on the Track on Wednesday, August 15.
- Attended Longboat Picnic on Toronto Island on Saturday, August 25.
- Helped set up and pack, and took photos for the Island Race on Sunday, September 9.
- Volunteered at ALS Walk on Saturday, September 14.
- Current membership is 144 (8 full time students, 107 regular, 27 senior, and 2 unwaged)

Social Coordinator's Report

No Report.

Treasurers Report

- It's been another good year for the Sunset Shuffle. See attached report. Please note that web development for the Shuffle is included in Miscellaneous.
- Website development cost for the Shuffle was about \$1000.00. Regrettably, our web developer was unable to continue his work to include the Island Race and other events so we are starting again from scratch.

- Our experiment with Stripe was successful. I was able to transfer funds at will, as with Paypal, unlike with Online Registration. The only problem is that Stripe did not separate the HST. I had to calculate it.
- Challenges remain with collecting and accounting for the HST especially with regards to cash payments. I have a plan to deal with this problem in the future.
- Next challenge is to deal with the aftermath of the Island Race.

Longboat Roadrunners

Year End: December 31, 2018

Sunset Shuffle Income & Expenses

Account	Rep	Rep 12/17	%Chg
601 Sunset Shuffle Revenue	-9,538.57	-9,172.44	4
701-02 Medals SS	358.55	311.40	15
701-03 Food SS	863.49	775.77	11
701-04 Truck expenses SS	308.69	317.02	-3
701-06 Ferry Tickets SS (Longboat voluntee	208.35	229.43	-9
701-07 Donation from SS proceeds	0.00	4,500.00	-100
701-09 Permit SS	410.32	353.43	16
701-10 Post Race refreshment (Steamwhist	53.95	85.43	-37
701-11 Club House Rental SS	575.00	575.00	0
701-12 Timing SS	1,356.00	1,377.00	-2
701-13 Medical SS	200.10	158.40	26
701-99 Miscellaneous SS	1,152.26	0.00	0
40.02 Sunset Shuffle Net	-4,051.86	-489.56	728
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Vice President's Report

- Participated at the Longboat tent for Open Streets Toronto
- Participated in the West End Craft Beer Crawl
- Took delivery of the Singlet shipment (std Sugoi) and received reimbursement from the club
- Mailed 3 XL singlets to Six Nations Reserve (request of T Longboat relative) per Exec decision
- Participated in 1 hr on the track
- Attended the Captains meeting re: Toronto Island Race
- Volunteered at the Bib pick up at Runner's Shop (Friday)
- Captained the 6K water station at the Toronto Island Race

- Volunteered as a course marshal and course clean up at the LB Cross Country Championship; joined diners at Cranberries after the race

5) Island Race Membership Attendance. 23 did not help in any way. General consensus that one cannot miss two times or they are no longer in the club. They should have an opportunity to make up for it by finding a replacement or alternative service. Mirwan to draft a letter.

6) Reworking the wording of the Record Break Policy (1Hr on Track Exception). One can set a 10,000 m record then. Motion passed.

7) Nomination Committee...! To be formed at the next membership meeting. *

8) Uniforms and Apparel Update. Mirwan has samples.

9) General discussion (Thoughts, ideas, suggestions...)

* At the next (Fall) Members' meeting, we also need to launch the Awards Committee and the Hall of Fame Committee for 2019. These items don't require much discussion at the exec meeting, but they need to be on the radar

Locker needs to be purged.

Tentatively, the next Members Meeting shall take place on Wednesday, Oct. 17, and Board meeting on Wednesday, Oct. 24. The AGM is scheduled for Saturday, December 1.

Mirwan to email members about upcoming cross country races and how to register for them.

Bert and Rob are planning to offer a free 20k time trial in November for club members and friends. Enfield to time for free.

Race Director payment. Motion for \$3,000 each to Dianne and Brie. Passed.

10) Motion to Adjourn at 9:05 pm.