

Executive Meeting
8pm on Wednesday, 28 February 2018
University Settlement House
23 Grange St, Toronto

Minutes

Meeting started about 8:10 pm.

1) Attendance.

Coaching Coordinator: Laura McLean
Communications Coordinator: Michael Moran
President: Mirwan Saleh
Secretary: John MacMillan
Race Coordinator: Jowenne Herrera
Social Coordinator: Stephen Word

Treasurer: Bill Prest

Vice President: Trevor Kobe

Absent: Rob Hanks

2) Approval of Agenda. Passed.

3) Approval of minutes of the last meeting. Passed.

4) Executive Reports (in alphabetical order)

Coaching Coordinator's Report

- looking for someone to be team captain for Achilles 5km
- continued to organize Sunday long run and post on website
- organized Friday workouts
- assigned new athletes to coaches
- attended race meeting
- helping with chilly bibs

Communications Coordinator Report

- the usual social media Twitter and Instagram posts
- attended two race committee meetings
- researched club uniforms
- arranged to pick up the Chilly bib packages

Past President's Report

- Sent images and videos of Tom Longboat to the Toronto Sport Hall of Honour for Tom's forthcoming induction.
- Taken the first steps toward actively organizing the Longboat team for Ragnar Niagara 2018. As currently envisioned, it will be a mixed team of six men and six women.

President's Report

- Registered us with Stripe as a new payment processor for our registrations as a not for profit so we get discounted admin fees going forward, registered under Longboat as opposed to Mike Turner.
- Working with Victor on registration system that will incorporate the new payment processor.
- Working with charity groups to learn more about their work and how we can incorporate them into club ideology.
- Talking and working with Lynn about our relationship going forward.
- Talking to Mike Turner about switching over to Victor, and domain names.
- Talking to Venkat on getting our data so we can let him go for the race sites.
- Working on the constitution, and who may be interested in forming a committee/review of it.
- Working with Heidi, Sabrina, Jojo, about unifying the Longboat design for website changes, and maybe a club ideology moving forward.
- Guidance councillor duties.

Race Coordinator's Report

- Kick-Off Meeting held January 29th for Race Committee (Island Run and SS).. Will speak to outcomes and action items.
- Second Meeting for Race Committee to be held Monday, Feb. 26th. Will report on outcomes and action items.
- Update on Signage at Settlement (fundraising ideas, implementation).. Need to work with Stephen Word on 'GoFund' Me Options.
- Extra Duty/Role: Team Cabot Trail Update - Longboat is officially IN!
- Ideas for a new Longboat race for 2019 onwards (time of year, distance, capacity, etc).. Ongoing

Secretary's Report

- As of February 21, 2018, the Club had 128 members (7 full time students, 96 regular, and 25 senior). 123 members out of 153 (80.4%) renewed. Although surprisingly, some long term members did not renew, the rate is consistent with recent years.
- As an official photographer, I took and posted pictures of the first three practice track and field meets (Mini-Meets 1-3 at York University) for Ontario Masters Athletics.
- I took and posted photos of the Robbie Burns 8k Race, and donated a few dozen cookies to the race organizers.

Treasurer's Report

- A question arose at the recent race meeting Monday evening concerning Longboat's liability insurance coverage. The answer is that according to the agent, all is good. The club has general liability coverage which is also extended to races put on by the club. Our insurance has been renewed, documentation received and I have a cheque ready for signing. Insurance premium is about \$100 more than last year at just over \$3000.
- I am waiting for Online Registration to transfer membership and coaching funds to Longboat's bank. I'm not counting that money as received until it's in the bank and under our control.
- Still working on a club budget, trying to make it reflect more accurately the whole position. No word yet on the preliminary budget that I sent to Sabrina for the Island Race.
- Still working on an improved version of the financial statements as of the end of January 2018. I will send results when I have them. The financial statements 2017 are on the website.

Vice-President's Report

- Attended the 2017 Awards Gala
- Contracted for the bus transportation to/from Robbie Burns 8K
- Ran Robbie Burns Day 8K
- Ran the 5000M in OMA Mini Meet
- Rocked the club colours at a Saucony Winter Warriors event at the High Park Running Room
- Attended majority of Coaching Coordinator's Friday night speed/hill workouts
- Ran 1500M and 3000M at Ontario Masters Championships

5) New Members Brunch / Location / Speaker

Alex Hutchinson to be invited, and Reid Coolaset as an alternative. Tentatively April 21, 2018. Location TBD.

6) Victor Switch Over. (Administration Fee / Domain Name / Stripe / Mike Turner)** Separate web site to register. Administration fee is 2.2% compared with 2.9% currently. The Club saves money by moving from PayPal to Stripe. Domain name to be LONGBOATREGISTRATION.COM.

7) Longboat Uniforms (Mike Moran)

Mike investigated several manufacturers. New Balance best meets our needs. They offer customized orders for tights, shorts, singlets, boy shorts, sports bras, etc. Sugo singlets arrive in inconsistent colours. He will continue his research, with the goal of members being able to order clothing in the fall. Off the rack white singlets are available for \$36 + HST through a retailer. With Longboat screening (i.e., "Longboat Roadrunners" on front, white feather on the back of a burgundy singlet), the cost would be perhaps \$50.

8) Constitution Amendment Committee (Mirwan)

He would like a group to review the constitution and update it (e.g., recommend deletion of sections which are no longer relevant.) To be brought up at the next members meeting on March 28. Secretary to notify members by email.

9) Impersonators

Emails have been received from people impersonating the President of Longboat. Always verify with Mirwan and Bill Prest.

10) Coaching and Membership Fees (Extension if after Island Race)

Coaching fee will be for the existing year, not prorated. Memberships to be extended for the following year as is the case now.

11) Sexual Harassment and Social Media (Mike)

Mike and Mirwan delete messages they feel are inappropriate and block harassing users.

12) ATB Bus

Motion to not provide a bus due to estimated cost (allegedly \$30/rider in 2016). Passed.

13) General discussion (Thoughts, ideas, suggestions...)

14) Motion to Adjourn around 9:30 pm.