

Longboat Executive Meeting
8pm on Wednesday, 3 January 2018
University Settlement House
23 Grange St, Toronto

Minutes

1) Attendance

Coaching Co-ordinator: Laura McLean
Communications Coordinator: Michael Moran
President: Mirwan Saleh
Race Co-ordinator: Jowenne Herrera
Secretary: John MacMillan
Social Co-ordinator: Stephen Word
Treasurer: Bill Prest
Vice President: Trevor Kobe

Regrets:

Past President: Rob Hanks

Mirwan called the meeting to order at 8:11 pm.

2) Motion to approve Agenda. Passed.

3) Motion to approve Minutes of the last meeting. Passed.

4) Executive Reports (Briefly)

Coaching Coordinator's Report

- resurrected the Friday night workouts
- volunteered to be race director for SS
- organizing coaches to be on the same schedule
- answering emails re: longboat distance project
- assigned new athletes to coaches
- continued to be awesome 🦄

Communication Coordinator's Report

- attended executive meeting and AGM
- responded to e-mails on Comms account
- continued to post and engage with runners on Instagram and Twitter
- launched a mini campaign about the Longboat Distance Project
- edited a final 2017 edition of Wildfire, distributed Dec. 31, 2017

Past President's Report

Past Presidents don't die, they just gradually fade away.

President's Report.

- Setup Club [Trackie.me](https://www.trackie.me) Account for OMA

- Investigated the Venkat replacement options.
- Starting, and dealing with Longboat modernization process.
- Playing councillor for some members.
- Stress about how much my inbox is flooding.

Race Coordinator's Report

- Transitional consultations held with past key members (e.g. Bert, Diane, Sabrina, Lynn, etc.)
- Preparation for kick-off race committee meeting in January (to be held monthly)
- Ideas for a new Longboat race for 2019 onwards (time of year, distance, capacity, etc.)
- Signage at Settlement (fundraising ideas, implementation)

Secretary's Report

- As of January 3, 2018, 61 members out of 153 (40%) have renewed, and two new members have joined. Consistent with past years, the renewal deadline is the end of January. Reminders are being sent via Facebook and email.

Social Coordinator's Report

- Sent Evite for Gala

Treasurer's Report

- Please see financial statements attached. These statements are for the end of the month of December. The end of year statements are still to come. The Loss for the year 2017 so far is \$14,200.00 (ouch). Please be advised that this is a worst case projection. I won't have end of year figures until I have tackled and tamed the HST beast. At this point I simply do not know how much Longboat will owe to the government for HST, which is why the balance sheet shows HST Collected and is not end of year.
- The changeover of Longboat officers is still proceeding. The bank and provincial government instituted new rules for 2018 and I have had to update provincial government records for the club (officers/directors on record). Some of the names of officers on record were 20 years out of date. My plan is to document the process to make things quicker next year for me or my successor. Today I submitted corrections to the provincial government and the bank.
- I will resume working on the budget and send it out once finished for review and discussion.
- I paid a deposit for the Dinner/Dance Gala at RCMI. The \$50 ticket price covers about 2/3 of the \$5,700 cost assuming that there will be 75 guests.

Vice-President's Report

No report.

5) Hall of Fame Guidelines Change. The purpose of the change is to allow a candidate or next of kin to decline a nomination. Motion to amend the Guidelines. Passed.

6) Hall of Fame Selections. Motion to induct Kevin Hayes and Nancy Wells to the Longboat Hall of Fame. Passed.

7) Sunset Shuffle Race. The Race Committee has met and reviewing food and transportation. The Runners Shop to be a sponsor. Motion for Laura McLean to be Race Director. Passed. Note that the Race Committee discusses issues for both the Shuffle and the Island Races.

8) Signage at Settlement House. \$800. Brie has offered \$400 towards the Longboat plaque. Motion to accept her offer. Passed. Stephen to check into GoFundMe crowd sourcing for the other \$400. JoJo to check into a second plaque to show the names of members inducted into the Longboat Hall of Fame.

9) Robbie Burns Bus. Stephen to send an Evite for taking a bus. 48 capacity. Estimated cost \$750.

10) Venkat. Motion to accept Victor's proposal to develop an online registration system for the Sunset Shuffle. Passed. Note: Estimated cost \$3,600.

11) Gala Planning. No pre-paid wine served at tables. 50 members have signed up so far. The capacity is 75. The cost to the Club is the same as last year. A slide show is planned. Stephen would like the event to finish at 11 pm instead of 10 pm.

12) Facebook Page Moderation. Concern about advertising on the Club Facebook group. Laura offered to email Facebook Guidelines to members of the Facebook group and to be a moderator.

12) General discussion (Thoughts, ideas, suggestions...)

Michael spoke about Longboat digital wallpaper. Also, Club photographers encouraged to post photos on the Instagram page. He offered to research Club clothing because it's running out.

13) Motion to Adjourn at 9:20 pm.