

Longboat Executive Meeting  
University Settlement House  
Wednesday, November 8, 2017, 8 pm.  
Proposed Minutes

**1) Roll Call (alphabetically, by position)**

- 1 Coaching Co-ordinator: Laura McLean
- 2 Communications Coordinator: Michael Moran
- 3 Past President: Roger Moss
- 4 President: Rob Hanks
- 5 Race Co-ordinator: Bert de Vries
- 6 Secretary: John MacMillan
- 7 Social Co-ordinator: Stephen Word
- 8 Treasurer: Bill Prest
- 9 Vice President: Trevor Kobe

**2) Agenda approved.**

**3) Minutes of past meeting approved.**

**4) Executive reports (very succinct and brief)**

Coaching Coordinator's Report

- XC registrations
- Working on relay/scavenger hunt for AGM

Communications Coordinator's Report

- tending to the Comms e-mail acct
- posting and engaging on our clubs social media accounts

Past President's Report

- Flying feathers -almost complete, next update expected this week
- Working with Hall of Fame committee to collect nominations

President's Report

- Liaised with Toronto Sport Hall of Honour - Tom Longboat has been approved, but the news is meant to be confidential for the time being.
- Arranged for discount code for Longboaters who signed up for but missed the 2017 Robbie Burns race.
- Organized and captained the team of 13 Longboat marshals at the Scotia Races
- Organized Longboat entries for Whitby Fall races. We are sending seven runners, all of whom basically get a 50% discount..
- Corresponded with Lynn about the OMA Road race Series. It will include either the Island Run 10k (hopefully) or the Sunset Shuffle (more likely)
- Received report from Disciplinary Cttee about future procedures/reforms

- Pushed for an alternative to On-Line Registrations, but one does not yet appear to be likely
- In general, organization/liaison for the club's year end activities

#### Race Coordinator's Report

No report.

#### Secretary's Report

- Membership unchanged at 148
- Relayed emails to members
- Investigated Wild Apricot online registration software
- Took photos at Taylor Creek 5k, Sunnybrook 4k, and Sunnybrook 8k Cross Country races
- Volunteered at finish chute for the Scotiabank Waterfront Marathon
- Provided treats at all races where I volunteered

#### Social Coordinator's Report

- Booked Brazen Head for AGM
- Booked RCMI for Awards Gala

#### Treasurer's Report

Here are the financial results from the two races. The Island Race made just under \$4000 before donation. Last year's net before donation was \$18,000. The Sunset Shuffle made just over \$4500 this year, about the same as last year.

The club's deficit for the year as of October 31 was \$6200. QWe still have cross-country expenses coming in (estimated \$1500 total). The AGM prizes and anticipated Christmas Party would boost that by about least \$200.

After some hard thinking on my part and given the club's financial situation, I'm suggesting that we consider a maximum donation of \$500 to Pathways (Island Race) which would be better than nothing, as they say. This amount would push the deficit for the year to \$8500. This is something for the executive to consider seriously. We will need to be vigilant next year. Hopefully this year has been an anomaly regarding the flooding of Toronto Islands.

Concerning the Sunset Shuffle, traditionally we have donated the proceeds to our designated charity. In recent years, this charity has been Start2Finish. In light of this tradition, I suggest that we maintain the practice this year rather than set a precedent. We should leave any change in policy for the consideration of next year's executive. Food for thought and discussion.

Questions?

Regards,

Bill  
Your Treasurer

**Longboat Roadrunners**  
**Year End: December 31, 2017**  
**Island Race Income & Expenses**

Account	Prelim	Adj's	Reclass	Rep	Annotation	Rep 12/16 %Chg
600-01 Island Race Registrations	(68,144.01)	(124.30)	0.00	(68,268.31)		(95,510.00) (29)
600-02 Island Race Other Revenue	(4,040.25)	0.00	0.00	(4,040.25)		(6,833.44) (41)
700-01 T-Shirts	11,279.74	0.00	0.00	11,279.74		18,204.30 (38)
700-02 Island Race BBQ & water cups	6,412.26	0.00	0.00	6,412.26		6,329.51 1
700-03 Island Race Medals	11,449.80	0.00	0.00	11,449.80		10,733.37 7
700-04 Timing and Scoring	6,370.94	0.00	0.00	6,370.94		7,801.07 (18)
700-05 Race Photos	3,390.00	0.00	0.00	3,390.00		3,390.00 0
700-06 Insurance Island Race	2,185.92	0.00	0.00	2,185.92		1,984.00 10
700-07 IR Vehicle Expenses incl ferry pe	1,892.38	0.00	0.00	1,892.38		2,314.53 (18)
700-08 Race kits incl bibs	1,409.83	0.00	0.00	1,409.83		1,484.76 (5)
700-09 Medical and Paramedics	1,464.48	0.00	0.00	1,464.48		1,959.42 (25)
700-10 Race Director fee	6,000.00	0.00	0.00	6,000.00		6,500.00 (8)
700-11 AC Accreditation	1,527.00	0.00	0.00	1,527.00		0.00 0
700-12 Ferry Tickets and Other Transpor	9,240.10	(1,023.00)	0.00	8,217.10		15,253.50 (46)
700-13 Marketing IR (Brochures, Flyers,	1,678.05	0.00	0.00	1,678.05		949.29 77
700-14 Marketing IR ads	0.00	0.00	0.00	0.00		2,015.27 (100)
700-15 Sound System, Radios	1,168.62	0.00	0.00	1,168.62		1,007.47 16
700-16 Entertainment incl Piper	328.00	0.00	0.00	328.00		300.00 9
700-17 Prize Money - Awards	1,700.00	0.00	0.00	1,700.00		1,675.00 1
700-18 Race Permit IR	779.27	0.00	0.00	779.27		801.25 (3)
700-19 Post Race refreshments	220.35	0.00	0.00	220.35		407.40 (46)
700-20 Donations - Island Race	0.00	0.00	0.00	0.00		2,000.00 (100)
700-21 IR Website Maintenance	27.98	0.00	0.00	27.98		82.93 (66)
700-22 Miscellaneous Island Race	1,008.45	0.00	0.00	1,008.45		997.95 1
	<u>(2,651.09)</u>	<u>(1,147.30)</u>	<u>0.00</u>	<u>(3,798.39)</u>		<u>(16,152.42)</u> <u>(76)</u>



## ISLAND RACE AND SUNSET SHUFFLE BUDGETS 2017

Note: The variance is coloured red if the budget is exceeded by 5% or more.

	Budget	Actual 2017	Variance	Actual 2016
<b>Island Race Revenue</b>	<b>Budget</b>	<b>Actual</b>	<b>Variance</b>	<b>Actual</b>
Entry fees (adult) 10K: 669 5K: 491	89,800			
Entry fees (child) 260	3,750			
Entry fees total	93,550	68,268.31	-25,281.69	95,510
BBQ Receipts	2,000	1,540.25	-459.75	2,702.66
Ferry			0	2,130.78
Quartet	2,500	2,500	0	2,000
Total Race Revenue	<b>98,050</b>	<b>72,308.56</b>	<b>-25,741.44</b>	<b>102,343.44</b>
<b>Island Race Expenses</b>	<b>Budget</b>	<b>Actual</b>	<b>Variance</b>	<b>Actual</b>
T-Shirts	15,000	11,279.74	-3,720.26	18,204.3
Barbeque including food	5,900	6,412.26	512.26	6,329.51
Medals	10,500	11,449.8	949.8	10,733.37
Timing and Scoring	7,500	6,370.94	-1,129.06	7,801.07
Race photos	3,400	3,390	-10	3,390
Insurance	1,984	2,185.92	201.92	1,984
Vehicle Expenses incl ferry	1,725	1,892.38	167.38	2,314.53
Bib Numbers, pins, racekit bags	900	1,409.83	509.83	1,484.76
Medical and paramedics incl tent & doctor	1,765	1,464.48	-300.52	1,959.42
Race Directors Fee	6,500	6,000	-500	6,500
AC accreditation and course recertification	50	1,527	1,477	
Ferry tickets	13,000	8,217.1	-4,782.9	15,253.5
Marketing (ads, brochures, flyers, designs, etc.)	2,000	1,678.05	-321.95	2,964.56
Sound system, radios	1,000	1,168.62	168.62	1,007.47
Entertainment incl piper	500	328	-172	300
Prize Money (Awards)	1,800	1,700	-100	1,675
Site Permit	487.14	779.27	292.13	801.25
Post-race refreshments	250	220.35	-29.65	407.4
Charitable Donations	2,000		-2,000	2,000
Website Maintenance	350	27.98	-322.02	82.93
Miscellaneous incl water cups	1,000	1,008.45	8.45	997.95
<b>Sub total</b>	<b>77,611.14</b>	<b>68,510.17</b>	<b>-9,100.97</b>	<b>86,191.02</b>
<b>Island Race Net Income</b>	<b>20,438.86</b>	<b>3,798.39</b>	<b>-16,640.47</b>	<b>16,152.42</b>
<b>Sunset Shuffle Revenue</b>	<b>Budget</b>	<b>Actual</b>	<b>Variance</b>	<b>Actual</b>
Registration (budgeted 300 @ \$30)	9,000	9,172.44	172.44	10,115
<b>Sunset Shuffle Expenses</b>	<b>Budget</b>	<b>Actual</b>	<b>Variance</b>	<b>Actual</b>
Barbeque Rental	100		-100	0
Medals	365	351.88	-13.12	327.25
Food (Burgers/buns/ice/supplies)	575	876.62	301.62	858.17
Truck Expenses (van rental/gas)	200	358.23	158.23	264.84
Bibs (included in timing)	340		-340	252.56
Ferry Costs (Longboat Volunteers)	200	229.43	29.43	198
Certifications	950		-950	
Sound system, radios, entertainment	25		-25	42.94
Permit	146.14	399.38	253.24	455.69
Post-race refreshments (Steamwhistle)	50	85.77	35.77	33.14
Clubhouse Rental	375	575	200	435
Timing (including bibs)	1,080	1,556.01	476.01	1,288.2
Medical	146	178.99	32.99	164.98
Donation		4,500		5,485.17
<b>Sub Total</b>	<b>4,552.14</b>	<b>9,111.31</b>	<b>-4,559.17</b>	<b>9,805.94</b>
<b>Sunset Shuffle Net Income</b>	<b>4,447.86</b>	<b>61.13</b>	<b>4,731.61</b>	<b>309.06</b>

Vice President's Report  
 -attended in the Oct/17 Executive Meeting  
 -marshalled with the Longboat crew at the STWM  
 -ran with the Longboat team at the OMA 8K X-C race in Sunnybrook Park  
 -the usual liaising with members re: clothing

### 5) Executive Motions for the AGM:

5A- In fulfillment of Constitutional Clause 5-1, BIRT there be no limit on the number of club members in 2018. **Passed.**

5B- In fulfillment of Constitutional Clause 5-6-a, whereas regular club membership fees have not been raised since 1989, BIRT the Club's annual Membership Fee be raised by \$10 for Members and Senior members, and \$5 for Students. **Passed.**

5C- In continuation of Constitutional Clause 5-6-a, BIRT that all Regular Members and Senior Members pay a Special One Year Flood Levy of \$15 (and that this fee be included as part of the membership fee on the membership Renewal Page.). This special levy will not apply to students. **Failed.**

5D-

In continuation of Constitutional Clause 5-6-a, BIRT that Coaching fees be increased by \$25 in 2018. **Passed.**

#### **6) Charitable donations:**

6A- BIRT that Longboat make its traditional donation to Start2Finish from the profits of the Sunset Shuffle, which this year will amount to \$4500. **Passed.**

6B- Whereas revenues at the Island Run this year were down because of the flooding on the island, BIRT that Longboat does not make an annual club donation this year to Pathways to Education. **Passed.**

#### **7) Social Matters:**

7A- BIRT that tickets for the Longboat AGM/Brunch on Dec. 2nd be \$30 per person. **Passed.**

7B- BIRT we have the following prizes for the Scavenger Hunt: First Place Team: \$60.00 cash plus two Island ferry tickets; Second Place: \$40 cash plus two island Ferry tickets; Third Place: \$20 cash plus two island ferry tickets.

7C- BIRT there be a lottery at the AGM for one free entry to the Gala. **Passed.**

7D- Whereas Jay Yakabowich's membership in the RCMI allows us to rent that facility for the Gala, BIRT Jay be given a free entry to the Gala. **Passed.**

7E - BIRT the Christmas Party on Dec. 13 at Juliana and Steven Word's condo. **Passed.**

7F - BIRT that awards at the Gala go be cash, not cheques. **Passed.**

#### **8) Coaching:**

Question: "Does Tannenbaum meet the definition for Longboat Team subsidies?" (IF yes, then proposed \$5 subsidy to be paid on the day of the race to race finishers). No. **Passed.**

#### **9) Alternatives to Venkat:**

BIRT that question of an alternative to Venkat and On Line Registration be tabled, pending more information.

#### **10) Response to the Report of the Disciplinary Committee:**

- Thoughts: changing the name of the Disciplinary Committee to Membership Committee is a good idea, but there isn't time for a constitutional proposal between now and the AGM. The earliest that this could be done is the first members' meeting of 2018, which in fact elects the members of this Committee.

- This said, is there a something from the Disciplinary Committee's report that we can take to the membership for the AGM? BIRT that the name of the Disciplinary Committee be changed to the

Membership Committee and a vote held on March 21, 2018 at a Special Members Meeting.  
**Passed.**

**11) Other matters and general discussion:**

**12) Motion to Adjourn at 9:02 pm.**