

Longboat Executive Meeting  
Tuesday, August 1, 2017, 6 pm.  
Minutes

1) Roll Call (alphabetically, by position)

- 1 Coaching Co-ordinator: Laura McLean
- 2 Communications Co-ordinator: Michael Moran
- 3 Past President: Roger Moss (absent)
- 4 President: Rob Hanks
- 5 Race Co-ordinator: Bert de Vries
- 6 Secretary: John MacMillan (absent)
- 7 Social Co-ordinator: Stephen Word
- 8 Treasurer: Bill Prest
- 9 Vice President: Trevor Kobe (absent)

Special Guest: Michael Cho

2) Approval of Agenda

3) Approval of minutes from previous executive meeting.

4) Executive Reports and matters arising

**Coaching Coordinator's Report (Laura)**

Quiet month for coaching:

- continued to assign new athletes to coaches.
- organized the July track date.
- trying to reach Lanni Marchant re: her cheque.
- delivered island race rack cards to Run Ajax for distribution at their events.
- taking on the registration for oma xc.

**Communications Coordinator's Report (Michael)**

Communications Coordinator tasks:

- published an issue of the Wildfire newsletter.
- continued posting on Twitter, Instagram and Facebook.
- fielded e-mails on comms account.

Race Medical tasks:

- submitted Emergency Action Plans for both the Sunset Shuffle and the Island Run.
- attended a race committee meeting

### **Past President's Report (Roger)**

No report.

### **President's Report (Rob)**

I made a trip to the island in mid-July with John to scout out the flooding situation.

### **Race Coordinator's Report (Bert)**

What I've been doing:

- details of the Sunset Shuffle, working with George (timing, truck, volunteers, scheduling the day, etc.
- designed and measured a new course for the Shuffle on the Beach.
- located, assembled and recorded race performances by LB members for publication by Richard.
- maintained a performance page including WMA summary for each racing LB member.
- hosted & chaired Race Committee meetings.
- helped to organize Track Days.

### **Secretary's Report (John)**

Our current membership is 146 (143 this time last year). An updated directory was emailed to all members. I greet new members, send birthday greetings as they arise, and answer and forward emails as needed. I took pictures on the track days. On Friday, July 21, I accompanied Rob Hanks to Toronto Islands to check out the Sunset Shuffle and Longboat Island 5k and 10k courses.

### **Social Coordinator's Report (Stephen)**

Nothing to report.

### **Treasurer's Report (Bill)**

No report.

### **Vice-President's Report (Trevor)**

No report.

5) Selecting one of Jojo's designs for the Longboat sign in Settlement House Lobby

6) Club subsidies for team events.

- Contrary to my faulty memory at the last Members' Meeting, the club did subsidize the Ragnar entries four years ago. How much should we subsidize this year's Ragnar and Ekiden teams? And how shall we distribute the money? What is our policy going forward?
- XC Administration. How are we going to administer this year's club entries into the various OMA XC events? Past Coaching Coordinators have found this to be tricky, so it would be good to consult with Lucas and Doug Smith about best practice.

7) Lanni Marchant

- In spite of numerous attempts to reach her (via me, Brie and Krista Duchene), Lanni Marchant has not responded to communications about collecting the \$200 cheque we raised for her via the club auction at the Gala. Should we continue to wait, or should we reallocate the money? One possibility is the Warren Hoselton Tree Fund (for trees in the Island Park). Another possibility is to use the money to subsidize the Longboat sign in Settlement House. Other suggestions?

#### 8) Club Picnic on Island (Sat, August 19th)

- Time? Location on Island? Potluck vs. purchases? Ideas: Club run of island course? Baking contest? Inviting former members via social media? Mobilizing captains of Island Run.

#### 9) Longboat Tent at Open Streets (August 20, Sept 17)

- I recommend we do one date: August 20.
- Times: 10-2 pm
- Location: Where on Bloor or Yonge ?
- Purpose: Advertise island race, hand out water or Gatorade, other ?
- Transportation of tent/ water ?
- Volunteers for August 20: me, Susan F, ... ?

#### 10) Meeting Dates

- Next Executive meeting: August 30? September 6? October 4? (Upcoming business: Gala Decision, Budget Prep for 2018)
- Next Members' Meeting: Sept. 20 or 27th. (This launches the Awards Committee, HofF Committee, and Executive Search Committee)

#### 11) Other business and general discussion

#### 12) Motion to adjourn

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• Coaching Co-ordinator: Laura McLean • Communications Co-ordinator: Michael Moran • Past President: Roger Moss (absent) • President: Rob Hanks • Race Co-ordinator: Bert de Vries • Secretary: John MacMillan (absent) • Social Co-ordinator: Stephen Word • Treasurer: Bill Prest • Vice President: Trevor Kobe (absent) • Special Guest: Michael Cho  
2. Approval of Agenda • Motion- Laura; Approved 3. Approval of minutes from previous executive meeting • Motion- Bert; Approved 4. Executive Reports and matters arising • Coaching Coordinator's Report (Laura) o Quiet month for coaching o continued to assign new athletes to coaches o organized the July track date o trying to reach Lanni Marchant re: her cheque o delivered island race rack cards to Run Ajax for distribution at their events o taking on the registration for oma xc • Communications Coordinator's Report (Michael) o Communications Coordinator tasks: ■ published an issue of the Wildfire newsletter ■ continued posting on Twitter, Instagram and Facebook ■ fielded e-mails on comms

account o Race Medical tasks: o submitted Emergency Action Plans for both the Sunset Shuffle and the Island Run o attended a race committee meeting • Past President's Report (Roger) o No report • President's Report (Rob) o I made a trip to the island in mid-July with John to scout out the flooding situation • Race Coordinator's Report (Bert) o details of the Sunset Shuffle, working with George (timing, truck, volunteers, scheduling the day, etc.) o designed and measured a new course for the Shuffle on the Beach o located, assembled and recorded race performances by LB members for publication by Richard o maintained a performance page including WMA summary for each racing LB member o hosted & chaired Race Committee meetings o helped to organize Track Days • Secretary's Report (John) o Our current membership is 146 (143 this time last year) o An updated directory was emailed to all members o I greet new members, send birthday greetings as they arise, and answer and forward emails as needed o I took pictures of the track days o On Friday, July 21, I accompanied Rob Hanks to Toronto Islands to check out the Sunset Shuffle and Longboat Island 5k and 10k courses • Social Coordinator's Report (Stephen) o Nothing to report • Treasurer's Report (Bill) o We now have HST number o \$5K in the bank • Vice-President's Report (Trevor) o No report

5. Selecting one of Jojo's designs for the Longboat sign in Settlement House Lobby • BIRT the Executive Committee approves design number 3 (Longboat in Motion) o Seconded- Bert; Approved

6. Club subsidies for team events • How much should we subsidize this year's Ragnar and Ekiden teams? And how shall we distribute the money? What is our policy going forward? o BIRT Longboat will subsidize this year's Ragnar team at \$20 per team member and this year's Ekiden teams at \$5 per team member ■ Seconded- Bert; Approved o BIRT Longboat will subsidize future team entries for races requiring team entry ■ Seconded-Laura; Approved ■ Requires Executive Motion at next Members' Meeting ■ Examples include Ragnar, Ekiden and Cross Country • XC Administration. How are we going to administer this years' club entries into the various OMA XC events? o Laura to manage this season. Will reach out to Doug to discuss

7. Lanni Marchant- She has not responded to numerous attempts to get her the \$200 cheque we raised through auction at the gala. Should we continue to hold it for her? Should we reallocate the money? One possibility is the Warren Hoselton Tree Fund (for trees in the Island Park). Another possibility is to use the money to subsidize the Longboat sign in Settlement House. Other suggestions?

• All in agreement that we should continue to try and get her the cheque • We will hold until the end of the year • Rob to return current (expired) cheque to Bill to void • Warren Hoselton Tree Fund is back up

8. Club Picnic on Island • Sat, August 19th- Confirmed • Stephen to send evite • Potluck • Stephen to reserve spot • Club to supply hot dogs and veggie dogs • Option to run race course

9. Longboat Tent at Open Streets (August 20, Sept 17) • August 20 confirmed o 10am to 2pm • Sept 17 will depend on Aug 20 success • Location: Near Royal Conservatory • Michael M to assist. Stephen to join after long run • Call for other volunteers • Needed o Longboat Tent o Table and LB tablecloth o Water coolers o Cups o LB Tattoos o Small table sign with registration info o Email signup sheet

10. Meeting Dates • Next Executive meeting: October 4 o Upcoming business: Gala Decision, Budget Prep for 2018 • Race Captains' Meeting: Sept 6 o Rob to hold room at Settlement o Brief Exec Meeting if necessary • Next Members' Meeting: Sept. 20 o This

launches the Awards Committee, HOF Committee, and Executive Search Committee 11.  
Other business and general discussion 12. Motion to adjourn • Motion- Rob • Seconded-  
Laura