

Longboat Executive Meeting  
Wednesday, January 4, 2017, 8 pm.  
Minutes

1) Roll Call (alphabetically, by position)

- 1 Coaching Co-ordinator: Laura McLean
- 2 Communications Co-ordinator: Michael Moran
- 3 Past President: Roger Moss (absent)
- 4 President: Rob Hanks
- 5 Race Co-ordinator: Bert de Vries (absent)
- 6 Secretary: John MacMillan
- 7 Social Co-ordinator: Stephen Word
- 8 Treasurer: Bill Prest
- 9 Vice President: Trevor Kobe

2) Agenda approved with two additions under new business.

3) Minutes from previous executive meeting approved.

4) Executive Reports and matters arising (submitted in writing beforehand and as succinct as possible). Alphabetically,

**1 Coaching Co-ordinator Report**

a) December 21st Coaching Meeting

- The Club will be moving to scheduled workouts Tuesday and Thursday with the official workout shifting from Friday (unsuccessful) to Thursday at 6:15 starting this month. I will put the notice for this out next week, with many of us skipping the Thursday workout this week to run the time trial on Saturday.
- Timo is organizing the 5 km time trial for January 7th, 10 am at Cherry Beach.
- We will continue the 2 locations for Sunday long run. I will coach anyone in the 6 min/km group who request coaching.
- Christian and Bert are retiring from coaching.

b) New Members Brunch

I have been in touch with Rachel Hannah. April 8th doesn't work for her because she is running Boston and does key workouts on Saturday. She's really keen on the club and mentioned how much she loved the Island Race and asked if we can change the date of the NMB. She suggested Sunday April 2nd. I offered to ask the club if we can change to Saturday April 22nd (Saturday after Boston). I hoped to hear back from her before tonight's meeting. If the 22nd doesn't work for her or us, I will ask Kate Van Buskirk and perhaps we can use Rachel another time. I think if it works for everyone, the 22nd would be good and Rachel a good fit. To be discussed.

c) Women in Longboat

- There is an unofficial run scheduled on January 20th at University Settlement House for women only. We will be doing an easy group run and a dinner after. There was hesitation in private emails generated from the original email chains and I had a few requests for the conversation to take place amongst the women and not the club as a whole, at least at first. All women members will be invited and they are welcome to bring lady friends.
- If I could get an email list for the 2016-2017 women members, that be helpful. (done)

- I believe the club as a whole discussion should be put on hold until after the 20th and we see how that event goes.
- Current interest for the 20th is good and ranges from younger to older members.

## **2 Communications Coordinator's Report**

No report.

## **3 Past President's Report**

The only thing for my past president report is that I have now completed the Flying Feathers results for 2016. I will send these to George for the awards and to Richard for posting on the website. I will also pay my membership fee before disappearing into the [Namibian] desert

## **4 President's Report**

My report for the past month included the following:

- I am in the process of doing a club inventory on gear and hope to hand the Longboat Shoppe over to Trevor for 2017.
- I organized and hosted the annual Holiday party. We had a good turnout and it seemed to go pretty well. Except for the 12 broken rented wine glasses from the collapsing table, it came in under budget, although arguably the excitement from the crash was money well spent. With the potluck contributions, there was a LOT of leftover food and alcohol, so I think we could safely reduce the size of the budget for this from \$500 to \$300 or \$400 and no one would notice. The sandwich plates from Summerhill Market aren't worth the price in terms of quality or quantity. We should use a different caterer.
- I attended the coaches' meeting. I concur with their recommendation that we should make Wednesday night a large social run, and that we should shift the Friday night workout, which is practically defunct, to Thursday evening. This would hopefully revive the end of week workout while also providing more recovery time before the Sunday morning long run.
- A propos the organization of our weekly runs' schedule, I asked the Sunday long runners at the Y if they were interested in shifting their Sunday starting point to Settlement House. This suggestion was greeted with a large collective NO, so it appears that we will have two starting points for our Sunday runs. Vive la différence!
- Bill and I met with the accountant Brendan McCann about the HST. I had hoped that we would have our HST number by January 1, but we won't get it until sometime in mid January. Hence there is no HST charge on the Gala prices. Due to Bill's diligent homework, we discovered that the HST does not apply to club memberships because we don't have our own clubhouse (strange but true).
- Bert and I had a very productive meeting with Lynn about race management. Bert and I subsequently met with Sabrina, who has agreed to become our Marketing Director for the Island Race. Lynn and Sabrina met recently, so the transition is proceeding. The next race meeting is Friday, January 20, and we appear to be on track for opening race registration on or about February 1. However, we are still looking for someone to be the Logistics or Site Manager on race day (i.e. the Captain of Captains). With regard to the Sunset Shuffle, we have approached George to be Race Director, but he has not yet committed. George made a big commitment to the Gala as a member of both the Awards Ctte and the Hall of Fame Ctte, so he will probably be in a better position to give us an answer after the Gala is over.
- With regards to the Gala, we're in great shape compared to last year. The last time I checked the evite, we had 38 people coming. Add to that four not on the evite: Bert (2), Donald, and Jay. So with a week and a half to go, our numbers are excellent. Lots of the usual suspects, pin recipients and award nominees have yet to sign up, but many of them will as the deadline approaches. That said, none of the coaches have signed up for the Gala the last time I looked

(they need a gentle nudge), nor have all of the executive members. Hint, hint. I think it is important that all the exec members who are in town should attend this event. As leaders in the club, we should all be there.

- With regard to membership renewals, On-Line Registrations (Venkat) was a little dilatory getting the ball going. They were supposed to kick in on January 1, but Venkat only opened up them after some nagging from John and myself on January 2. Then there were some technical glitches that needed ironing out. Things seem to be proceeding nicely now. The link for Coaching Fees will open once we get our HST number.
- After last year's experience with the budget approval process, I thought we could have the 2017 budget ready for approval for the January exec meeting (i.e this meeting). But with the Xmas season and people going away on vacations, I realize that this isn't very feasible. So the club budget for 2017 will be the next big thing we tackle in February and probably March.
- Going forward into 2017, I would like to delegate more.

### **5 Race Coordinator's Report**

No report.

### **6 Secretary's Report**

As of 1 pm, January 4th, we have 37 members. This includes 31 renewals and 6 new members as of last fall.

### **7 Social Coordinator's Report**

Here is my recent activity:

1. Gala
  - a. Worked with Laura Lipcsei to take over as the contact for the gala
  - b. Sent Gala invite to all current club members
  - c. Spoke with George regarding awards presentation
  - d. Confirmed Tony as MC
2. New Members' Brunch
  - a. Confirmed April 8 availability with Brazen Head
  - b. Awaiting confirmation on April 22 as possible alternative
  - c. Obtained Booking contract and menu for review

I have a few gala related items to discuss this evening.

### **8 Treasurer's Report**

- We are receiving a steady stream of Gala Dinner/Dance guests. Total 23 as of Wednesday January 4 at 2:30 pm. This number does not reflect two expected payments so make that 25.
- We expect to have the HST active before the end of January, at which time we can start collecting coaching fees.
- Bank details as of December 31, 2016: Balance: \$46,359.96, Money owed: \$2,069.79, Surplus (Deficit): (\$2,551.45) In other words, the club spent more than it earned in 2016.

### **9 Vice President's Report**

- I have been liaising with Magic Bus Company to bus the club to the Robbie Burns 8K in Burlington on Jan 29th. The estimate is \$533.93.
- I am getting ready to apprentice in the Longboat Shoppe under the tutelage of the club President.

- I have been looking into Longboat logo'd temporary tattoo. Here is the cost structure (for discussion):

Quantity	Cost	Per unit
500	\$129	\$0.26
1000	\$159	\$0.16
2000	\$199	\$0.10
3000	\$239	\$0.08

5) The Gala: What needs to be done?

Stephen sending email on Friday with details of dress code and coat check. Motion approved to invite Jay Yacacovitch, who helped with the new venue at the Royal Military Institute. One wine bottle per table. Gregoire to be invited to run a slide show. John, Gregoire, and Steve Blackburn to be invited to take photos of the event.

6) Five and Ten Year Pins

Should they be based on consecutive years or cumulative years. (The latter is more inclusive). Motion that members will be eligible for five and ten year membership pins based on cumulative rather than consecutive years in the club. Passed. NB The 25 year pin is already based on cumulative years.

7) Ratification of selections for Hall of Fame

Motion that the Longboat Board ratify the inclusion of Tony Fletcher and Val Alston (with Allen Groome's consent) into the Longboat Hall of Fame; and that this decision be kept as confidential as possible until after the presentation at the Gala. Passed.

8) Gender Balance Process

Following up on the motion that we passed last meeting, have we got a date and venue for a meeting to discuss gender balance? Laura is organizing a group run just for women on January 20th and meet at the Towne Crier afterwards to chat over a meal.

9) Changes to the weekly workout schedule

Having received the recommendation of the coaches, BIRT that the Wednesday night run become a social run, and that Thursday be designated as a club workout night (replacing the Friday workout). Passed. Note: Thursday runs to take place at High Park at 6:15 pm.

10) Robbie Burns Arrangements

BIRT we authorize \$534 to rent a bus for the Robbie Burns race. Passed.

8) New Members Brunch

Is Rachel Hannah available? Have we got a date that works for her and us? Motion to hold the New Members Brunch on April 22 at the Brazenhead Pub and \$200 honorarium for Rachel Hannah. Passed.

12) Facebook posting criteria

Have we got the right balance of what we allow and don't allow? Rob gave some examples of info posted that was not directly related to the Club, such as personal comments about running.

13) Race Business

14) Other business and general discussion  
Trevor suggested the Club offer stickers. Tabled.

13) Motion to adjourn at 9:09 pm.