

Proposed Minutes  
Longboat Annual General Meeting  
Brazen Head Irish Pub  
165 E Liberty St, Toronto  
Saturday, 2 December 2017

1) The President called the meeting to order at 11:22 am.

2) Roll Call: According to Constitutional Clause 19-3, “The quorum for a special meeting [or AGM] shall be no fewer than twenty-five percent (25%) of the membership (including proxy votes).” To make quorum for this year’s AGM, we need 38 members or proxy votes present. If you wish to designate another club member with your proxy vote, please inform our Club Secretary, John MacMillan [ [jae.macmillan@yahoo.ca](mailto:jae.macmillan@yahoo.ca) ]

Executive Present (alphabetically):

Bert de Vries, Race Coordinator

Rob Hanks, President

Trevor Kobe, Vice-President

John MacMillan, Secretary

Laura McLean, Coaching Coordinator

Michael Moran, Communications Coordinator

William Prest, Treasurer

Stephen Word, Social Coordinator

Regrets:

Roger Moss, Past President

Members Present (alphabetically): Richard Bailey, Julia Barnes, Mike Bedley, Steve Blackburn, Andrew Brownbill, Paul Collier, Kathleen Cranmer, Tina de Geus, Jean Doench, Susan Farquhar, Kevin Gallagher, Robert Gazzale, John Greenfield, Allen Groome, Wendi Hangar, Regan Harder, Jowenne Herrera, George Hubbard, Robin Jacko, Paul Kilbank, Laura Lipsei, Christine Loch, Heidi Mok, Bob Nagle, Alemka Novak, Martin Odendaal, Claire Prest, Jim Rawling, Gerardo Reyes, Mirwan Saleh, Tony Serwatuk, Heidi Sobol, Kathleen Thompson, Juliana Tobon, Nancy Wells, Lucas Wilson, Sabrina Young

Proxies: Martina Cahill, Michael Cho, Heather Colasuonno, Mike Durocher, Tony Fletcher, Tory Hoff, Jake Lopez, Zohrab Mawani, Roger Moss, Stefan Randstrom, Ken Wong

The Secretary determined that the meeting met quorum. 45 members present, including the Executive.

3) Motion to approve Agenda passed.

4) Motion to approved Minutes from 2016 AGM passed. (Rob H., Lucas W.)

5) Executive Annual Reports

## President's Annual Report for the AGM

- The most important accomplishment of the year was that the club survived the flooding on Toronto Island, which was an unprecedented challenge for us. But with the work of many dedicated club members, we ensured that the Sunset Shuffle and the Longboat Toronto Island Run lived up to their traditions as high quality races. In particular, it should be noted that the male and female winners of the 10k race in the Island Run, Trevor Hofbauer and Lindsey Tessier, placed first and second in their genders respectively in the Canadian Marathon Championship in 2017. That said, our registrations were down because of the flooding, causing the club to draw upon its reserve fund. This is a challenge that we will have to address in the years to come.
- Throughout the year, the club strove to honour the heritage of its namesake, Tom Longboat. We sent a delegation to Six Nations for the Tom Longboat Day race (June 4); we nominated Tom Longboat for induction into the Toronto Sport Hall of Honour (he will get in). And we have maintained relations with Tom's descendants, including his great-grandson, Will Winnie, who participated in our Island Run 10.
- The Flying Feathers maintained a high profile in the Toronto Running Community. Our club was well represented in almost every race in the GTA, setting several national and provincial records, frequently winning age category awards, and always running well. In particular I want to mention that our team in the Ragnar Niagara Relay was second overall, and the fastest team in that race from Toronto. We also sent a large delegation to the Boston Marathon.
- We don't just run. Longboat supported many races with volunteers throughout 2017, including the Achilles St. Patrick 5k, the Sporting Life 10k, the Kids' Run for Nature, Team Unbreakable, and Canada Running Series. Other races want us to work as volunteers because we are reliable and we know what we are doing. IMHO, Longboat has the best crew of race marshals in Toronto.
- In recognition of our place on the running scene, Longboat members received numerous race discounts, including those from the Beaches Runners' club; Canada Running Series, and Landmark Sport Group (which manages the Oakville Half Marathon Races and the Mississauga Marathon races). We also receive "Most Favoured Club" status from the Burlington Roadrunners for the Robbie Burns race. If you are a frequent racer, you can earn back the price of your annual Longboat membership fee through these arrangements.
- I want to finish with two comments from the Guelph Victors, who started in the same wave as us in the Ragnar Relay, and went on to finish as first masters and fourth overall. After Ragnar, one of them wrote: " ... congrats on your second place overall finish. We tried to stay with you as long as we could. **I always enjoy racing against the Longboats. A classy club that always brings their A game to the races.** It was an awesome run by your team. Looking forward to seeing you next year." One of his teammates followed this up by saying: "What [he] said +1! **You Longboats are both great runners and great people.** Congratulations on a great race!" [emphasis added]. I think these quotes are worth sharing because they reflect not just one race outcome, but the overall reputation that Longboat has built over many years.

### **Past president's Report (Roger Moss)**

- Apologies for not making the AGM
- Recent ongoing activities include: Updating flying feather standings, Working with Hall of Fame committee to review nominations, Working with coaches to set up a spring training program.

### **Coaching Coordinator's Report (Laura McLean)**

- Managed athlete and coaching assignments
- Distribution of honorarium
- Arranged Rachel Hannah as speaker for the New Member Brunch
- Organized scavenger hunt for AGM
- Coordinated coaches and schedules for 2018 so all training groups are on the same plan
- Member of the Awards Committee for the 2018 Gala
- Registered everyone who competed in cross country

### **Communication Report (Michael Moran)**

- Tended to the Comms e-mail account
- Posted and engaged with runners on Instagram and achieved 500 more followers than we had when I started
- Posted and engaged with runners on Twitter
- Used social media to do an advertising blitz to help salvage the Island Run once permits were granted
- Participated as a member of the Race Committee
- Researched and purchased a medical tent for the Island Run
- Managed and captained the medical teams for both the Sunset Shuffle and Island Run
- Published an issue of Wildfire
- Liaised with the group from Run Ajax and participated in a launch event
- Ran with our team at the STWM Olympic Torch relay
- Volunteered at Open Streets #1
- Arranged for Open Streets #2

### **Race Coordinator's Report (Bert de Vries)**

- I hosted a meeting each month from January till August for the members of the Race committee.
- I hosted a final post-mortem Race Committee meeting in order to advise next year's committee on issues faced this year. The report of this meeting is attached below.
- I took part in relay and cross country teams for our M70 teams this summer and fall. We were undefeated.
- Working with Richard Bailey, I reported on the race results achieved by our members; these reports appeared on Facebook.
- I maintained a page of results for each member of the club with any race results detailing their performances in terms of WMA scores. Each member of the club has had emailed to him/her a copy of their page for a check of accuracy.
- I maintained the club standings in terms of WMA scoring.
- I hosted a meeting of the Awards committee in order to determine the winners of our annual awards.

### **Advice and notes for 2018 Race Committee from the final meeting of the 2017 Committee.**

**Present:** Tony Fletcher, Tony Serwatuk, Mike Moran, Rob Hanks, Nancy Wells, Mirwan Saleh, Diane Marrow, Mike Durocher

**Regrets:** Claire Prest, Bill Prest, John MacMillan, Sabrina Young

1. **Registration Issues:** The new committee is urged to consider the proposal which will come from the Longboat Executive concerning a staged introduction of a Longboat-owned & operated registration system to replace the one we currently have. Details to follow.
2. **Marketing:** We suggest that there be a greater emphasis on the Longboat brand in our marketing, considering our high ranking in road racing circles. Perhaps in the marketing for the Sunset Shuffle greater weight should be given to the presence of marathon legend Sylvia Ruegger.
3. **Dates:** Keep the race dates corresponding to this year's races.
4. Rob Hanks will take care of the Athletics Ontario sanction for the Island Race, which will allow our race to be used for National Team qualifiers.
5. Keep the timing company we currently have, Enfield Timing. They have proved very satisfactory.
6. Look closely into Tony Serwatuk's suggestion that we source the Island Race's food supplies from the same company that supplies other food enterprises on the Island.
7. Eliminate the ferry dock bib pickup by getting our participants to get their ferry tickets on line.
8. Keep the dual directorship of the Island Race as it seemed to work well as it evolved. Perhaps the honorarium should be evenly split? Take Diane's suggestion that we add a Registration Captain to the list of Captains.
9. Better instruction and preparation are needed for the TWO Lost Child people.
10. The Children's races went well, but we need to ensure that everyone connected to the Mile Race know the course perfectly. We narrowly averted disaster this year.
11. **Duty Roster:** The Disciplinary Committee, to be renamed the Membership Committee, will be tasked with encouraging Island Race Crew no-shows to make up for their missed duty in some constructive way. Also, we should implement a policy of "Nobody's done till everybody's done". This means that all Race Crew should go to some still ongoing duty when their assigned duty is finished.
12. **Finish Line:** Some muscle is needed to deal with the Start Line barriers.
13. **T-Shirt:** Everybody loves Heidi's 2017 design. Keep her. Rob Hanks questions the need for a race T-shirt, as eliminating it would save a lot of money. Ditto for Finishers' Medals.
14. The T-Shirt company should be obliged to label the boxes in order to eliminate the uncertainty of what box contains what size of shirt. The failure of this to happen this year caused mental health issues.
15. Try to find some bigger sponsors. One suggestion is Centreville who could benefit greatly from our crowd.
16. Try to eliminate race kit bags altogether.
17. At bib pickup at the Runners Shop, a maximum of four bibs should be allowed per pickup, unless there is a prearrangement.

Adjournment at 9:00 p.m., Monday, Nov. 20.

### **Secretary's Report (John MacMillan)**

- Maintained current data base of members and kept the historical data base of members up to date. The historical data base contains information on every member of the club, since its creation in 1981. As new members join, their information is added. I also send out a Facebook message to welcome them.

- We currently have 152 members (123 regular, 21 seniors, and 8 full time students). To date, about 1262 people have been members.
- Sent emails to members on request.
- Produced and distributed a directory of members, quarterly.
- Kept Minutes of all Board and Member meetings.
- Attended 3 Race Committee Meetings.
- Volunteered at Club and Ontario Masters Cross Country Races (Taylor Creek 5k, Sunnybrook 4k, Sunnybrook 8k), Scotiabank Waterfront Marathon, Bold and Cold 5k.
- Official photographer at the Ontario Outdoor Track and Field Championships and the NCCWMA track and field championships in August, and the Ontario Cross Country Championships in November.
- Produced and distributed various membership statistics, such as a breakdown by gender and age group.
- Baked cookies and other treats for board and members meetings.

### **Social Coordinator's Report (Stephen Word)**

- Co-organized (with Laura Lipcsei) a sold out Awards Gala
- Organized a sold out New Members' Brunch
- Co-organized (with Mike Moran) Longboat's Silver Baton winning Ragnar team
- Organized Too Tall Tony's First Annual Longboat Island Picnic and Race Course Walk Through
- Organized a sold out AGM
- Organizing the 2018 Awards Gala

### 6) Executive Motions:

6a) In fulfillment of Constitutional Clause 5-1, BIRT there be no limit on the number of club members in 2018. **Passed.**

6b) In fulfillment of Constitutional Clause 5-6-a, whereas regular club membership fees have not been raised since 1989, BIRT the Club's annual Membership Fee be raised by \$10 for Members and Senior members, and \$5 for Students. Amended as follows: In fulfillment of Constitutional Clause 5-6-a, whereas regular club memberships have not been raised since 1989, BIRT the Club's annual Membership Fee be raised by \$10 for Members, and by \$5 for Seniors, Students, and Unwaged Members. **Passed.**

6c) In continuation of Constitutional Clause 5-6-a, BIRT that Coaching fees be increased by \$25 in 2018. Amended as follows: Whereas increases to Coaching Fees have been approved in the past by the AGM, and whereas the club lost money in 2017, BIRT that Coaching Fees be increased by \$25 in 2018. **Passed unanimously.**

Because executive motions have been initiated by the executive, they do not require a seconder. (i.e. they have already been seconded).

7) Appointment (or election) of at least three club members to form the Audit Committee for the Fiscal Year of 2017 (per Constitutional Clause 20-5-e). Paul Kilbank, Julia Barnes, Mike Bedley. **Passed.** (Heidi M., George H.)

8) Election of 2018 Executive (per Constitutional Clause 20-5-g).

The following members accepted nominations and were acclaimed:

President - Mirwan Saleh

Vice-President - Trevor Kobe

Secretary - John MacMillan

Treasurer - Bill Prest

Race Coordinator - Jowenne Herrera

Social Coordinator - Stephen Word

Coaching Coordinator - Laura McLean

Communications Coordinator - Michael Moran

9) Other Business

Robert Hanks made the following motion: Whereas Article 6 (5) of the Constitution allows the Membership Meetings to replace any vacancies on the Board and whereas I render my resignation effective immediately upon conclusion of this meeting, BIRT that President-Elect Mirwan Saleh be elected to serve as Acting President until his regular term as President begins on January 1, 2018. **Passed.**

Bert de Vries made the following motion: Whereas Article 6 (5) of the Constitution allows the Membership Meetings to replace any vacancies on the Board and whereas I render my resignation effective immediately upon conclusion of this meeting, BIRT that Race Coordinator-Elect Jowenne Herrera be elected to serve as Acting Race Coordinator until his regular term as Race Coordinator begins on January 1, 2018. **Passed.**

10) Lottery amongst AGM attendees for one free ticket to the Longboat Gala and Awards banquet (Sat, Jan. 13, 2018, Royal Canadian Military Institute). Jean Doench won.

11) Announcements & Upcoming Events:

Announcement (notice of motion): The Executive has decided to call at Special Meeting on March 21, 2018, at which it will recommend the following change to the club's constitution: BIRT the "Disciplinary Committee" be renamed as the "Membership Committee."

12) Motion to Adjourn about 12:35 pm.